

**EDGERTON ELEMENTARY SCHOOL
P.T.O. GENERAL Meeting
September 6, 2007**

Call to Order

The meeting was called to order by President Ann Singer at 6:35 p.m.

In attendance were: Ann Singer, Kristen Kastner, Georgiann Becker, Joanne Pietroske, Chris D'Acquisto, Amy Koenigs, Kelly Walkowiak, Rebecca Kreiser, Yvette Cunningham, Michelle Page, Becky Stribling, Linda Piacentine, Jean Fischer, Lisa Merritt, Jackie Bonin, Amy Wiczek, Amy Johnson, Anna Schlehlein, Brenda Millmann, Deb Martinez, Sherri Stach

Approval of Minutes – Georgiann Becker (prepared by Ann Singer for May, 2007)

A motion was made and carried to approve the May 2007 minutes.

Treasurer's Report – Joanne Pietroske

MONTH	RECEIPTS	DISBURSEMENTS	CASH ON HAND
August	Approximately \$675		\$10,649

Receipts primarily derived from McDonald's receipt redemption program. The 2007-2008 budget will be presented at the October meeting. A motion was made and carried to approve the August, 2007 Treasurer's report.

Vice President's Report – Kristen Kastner

- ❑ Reported that the Schlitz Audubon Center will present the program "Animals Great & Small", at an approximate cost of \$500 on Friday December 7, 2007 at 9:00am, 10:15am and 1:00pm. A bill for the program has not yet been received.
- ❑ Proposed that the 5th graders visit Stone Fire Pizza for their last day of school program at an expect cost of \$800. If implemented the start time would need to move apx. ½ hour later to 11:30am.

Principal's Report – Chris D'Acquisto

- ❑ Chris D'Acquisto presented the September Principal's Report. (see attached copy)
- ❑ Reported that 3 Smart Boards are on order with 2 to be paid for by EES PTO and 1 to be paid for by EES. The PTO will be billed at a later date by the district. After arrival all but one classroom will have a Smart Board.

- ❑ Reported that a quantity of used printer cartridges for fundraising purposes are available for pick-up at the district office. The district will split the available supply between EES And Hales Corners Elementary.

Teacher’s Report – Amy Koenigs

- ❑ Amy Koenigs presented the September Teacher’s Report. (see attached copy)

President’s Report – Ann Singer

- ❑ Reported that 90 families registered as PTO members for the 2007-2008 school year.
- ❑ Announced that the Hospitality committee has requested additional volunteer help for their respective committees.
- ❑ Proposed that an ice cream social be added to the Project Fair day as is done at HCE.

Parent Rep To School Board – Tiffany Goebel

- ❑ Reported that a new food service management company is under a 1 year contract with the district.
- ❑ Reported that the district has hired a new business manager and a new Middle School principal.
- ❑ Reported that a path through the Nature Pod is under discussion and planning.
- ❑ Reported that we have been assigned a new representative from the school board (Rick_____) to help more board members familiarize themselves with more schools in the district.

Committee Reports:

- | | |
|--------------|---|
| Book Fair: | no report |
| Box Tops: | donations of small new items for incentive participation drawings are needed; items can be delivered to the school office |
| By-Laws: | see separate section below |
| Fundraiser: | fall fundraiser packets have arrived and the program will kick off with the students at 2:00pm on Sept 20; plans are underway for a display table at Open House; the McDonald’s Neighbor Project allows schools to redeem restaurant receipts for school related supplies |
| Hospitality: | completed K4/K5 orientation program and teacher thank you lunch; see additional information under New Business |

Ink Cartridges: Michelle Page was announced as the new chairperson of the committee

Literacy Program: no report

Membership: need someone to help recruit more members at Open House on Oct 11 from 6:30 – 7:30; directories will be handed out at Open House; storage space is needed for PTO advertising posters

Movie Night: no report

Newsletter: no report; the Principal informed committee that the PTO newsletter can go out with the school newsletter if it is in the office by the beginning of October

Original Art Works: no report

Peaceful Playgrounds painting of playground lines will take place on Sunday morning September 30

Publicity: Kristen Kastner was announced as the new chairperson of the committee

Publishing Center: a director is needed for the Publishing Center before start-up in mid-October

Restaurant: dates for upcoming events are being prepared

Read To Succeed: no report available

Roller Skating: no report

Room Parent: proposed class party dates are: Oct 24, Dec 21; Feb 15(not 14th), June 4; the Principal agreed to take these dates to the faculty – particularly the Feb date

Spaghetti Dinner: proposed using Martino's Restaurant on Valentine's Day to coordinate with the Book Fair; the Principal agreed to discuss the date with the faculty

Spring Dance: no report

Store Promotions: received \$358.84 from Pick n Save program; expecting a check from the Target program in September

Yearbook: camera for yearbook, purchased by PTO, has arrived; volunteers are needed photograph school events – particularly for Open House and Kindergarten Scare Crow Day

New Business:

- ❑ Ann Singer, President, proposed that the PTO contract to purchase various Whitnall wear for order by EES families at Open House. Chris D’Acquisto, Principal, asked to present the idea to the Student Council advisor for a possible shared program and to avoid conflict of interest, since Student Council sells Edgerton wear as their fund raising event.
- ❑ Kristen Kastner, President, made a motion to authorize \$300 in funds to initiate a possible Whitnall wear sale. Approved by voice vote.
- ❑ Chris D’Acquisto, Principal, reported that two teachers would be out, one each on medical and family leave. The Hospitality Committee will take care of purchasing & preparing a basket for each teacher. Treasurer, Joanne Pietroske, and Vice-President, Kristen Kastner, together approved spending up to \$75 per basket for the teachers.

Bylaws Revision

All of the following motions made to ammend the EES PTO bylaws, except where noted, were made by Linda Piacentine, Chairperson ad-hoc Bylaws Committee. The twelve (12) motions to amend were for the purpose of revising the bylaws.

A motion was made and adopted by voice vote to amend **Article II** of the bylaws as follows:

The objective of this organization is to ~~promote and maintain~~ enhance learning at Edgerton Elementary school by promoting and maintaining a cooperative relationship between home, school and ~~pupil~~ student.

A motion was made and adopted by voice vote to amend **Article IV Section 3** of the bylaws as follows:

Only family members in good standing of the organization shall be eligible to ~~participate in its~~ have a voice and a vote in general membership meetings or to serve in any ~~of its~~ elective or appointive positions.

A motion was made and adopted by voice vote to amend **Article IV Section 4** of the bylaws as follows:

A family member in good standing is defined as:

- a. ~~Your~~ **Membership dues have been paid by the family.**
- b. ~~Your~~ **The children of the member family (or children for whom you have the family has legal custody) are currently legally attending Edgerton Elementary School.**
- c. ~~You live~~ **The family lives within the district boundaries for Edgerton Elementary**

School, OR the ~~your~~ family's children are enrolled as a voluntary transfer student under the 200 provisions, OR enrolled under the open enrollment provision, OR were transferred to Edgerton Elementary from within the district.

- d. ~~You nor any member of your family are~~ **No member of the family is involved in any legal or civil action between involving the PTO and/or its executive board.**

A motion was made and adopted by voice vote to amend **Article IV Section 5** of the bylaws as follows:

The annual dues for the organization to be paid by each member family shall be determined by the executive board.

A motion was made and adopted by voice vote to amend **Article V Section 1c** of the bylaws as follows:

Officers shall assume their official duties on July 1, at the last meeting of the school year and shall serve for a term of one year.

A motion was made and adopted by voice vote to amend **Article V Section 3** of the bylaws as follows:

A vacancy occurring in any office shall be filled for the unexpired term by a person selected by the president and elected by a majority vote of the remaining members of the executive board. Should the presidency become vacant, the vice-president will assume the presidency.

A motion was made and adopted by voice vote to amend **Article VII Section 1** of the bylaws as follows:

The executive board shall consist of the elected officers, the chairpersons of standing committees, ~~the past president,~~ the principal of the school and a teacher representative.

A motion was made by the Vice-President, Kristen Kastner, and adopted by voice vote to amend **Article VII Section 3**.

The standing committees shall be ~~Fund Raising, Hospitality Membership, Room Parent, Block Parent/ Safety, Newsletter, Publishing Center Coordinators and RIF.~~ Academic programming, School Environment, Community Events, Fundraising, and Publicity. The executive board may add or remove standing committees by a majority vote at their executive board meetings. Members of approved committees shall have the privilege of making motions, debating and voting. ~~The Fund Raising Committees may have up to two~~ more than one chairpersons, but only one vote on the executive board.

A motion was made and adopted by voice vote to amend **Article VII Section 4** of the bylaws as follows:

The ad hoc committees shall be determined on an "as needed" basis. The executive board may

add or remove ad hoc committees by a majority vote at their executive board meetings. Members of approved ad hoc committees shall have the privilege of making motions, debating and voting on the executive board.

A motion was made and adopted by voice vote to amend **Article VII Section 6** of the bylaws as follows:

A parent representative shall be appointed by the president to attend school board meetings and shall have the privilege of making motions, debating and voting at executive board meetings.

A motion was made and adopted by voice vote to amend **Article VII Section 7** of the bylaws as follows:

Any two officers may call for an executive board meeting. Executive board meetings are to be held a minimum of two (2) times per academic year. One-half (1/2) of the executive board shall constitute a quorum at executive board meetings. During one school year, an executive board member should not have more than one unexcused absence from executive and general meetings. Upon the second unexcused absence, the officer shall relinquish their duties, effective the date of the second unexcused absence. Excused absences would include (but not be limited to: illness, car breakdown, school closing & personal. The executive board member must try to notify the PTO of their absence. The secretary shall be responsible for monitoring and the reporting attendance.

A motion was made and adopted by voice vote to amend **Article VIII Section 1** of the bylaws as follows:

Dates of meetings will be determined by the executive board with a minimum of up to two (2) general membership meetings per school year. The meetings shall be open to the public, but the privilege of holding office, making motions, debating and voting shall be limited to members of the organization in good standing.

Adjourn:

The meeting was adjourned at 9:10 pm.

The next PTO meeting is scheduled for **10/4/07** at **6:30 p.m.** in the Library.