

Whitnall School District Clubs, Activities & Sports Application

Club/Activity/Sport: _____

Person applying: _____

Address: _____

Phone number(s) and best time to call: _____

Email: _____

1. When would you like to begin? _____

2. What is the calendar length of this activity? _____

3. What are the membership qualifications? _____

4. What is the expected number of participants: (attach a list of student names) _____

5. Purpose statement: _____

6. Please attach a copy of your budget listing revenues and expenses. (Explain fundraising ideas and activities)

7. Please write a paragraph pertaining to your "activity" including: rationale, intended outcomes for students, who the participants are and the plan of operation:

8. What District facilities are needed? _____

9. List the main events, activities and significant functions: _____

The District welcomes the possibility for new clubs/activities/sports to run under the direction of a volunteer advisor at no cost to the District. All potential new clubs/activities/sports will go through the application process. If approved through this process, the new club/activity/sport will be recognized as a Whitnall club/activity/sport operating under the policies and procedures of Whitnall High School Athletic/Activities Department or other school as appropriate.

Annually, Administration evaluates all clubs, activities and sports offered to determine which offerings will continue; if there are openings for any new “activities;” and, if there are any funds for paid advisors or operational costs. Note: If your intent is to ask for District Funding, the application must be in by December 31 of the current school year in order to potentially receive funding the following school year; and, by April 1 of current year for all clubs/activities/sports not asking for funding. All clubs will be determined by May 15.

Please check the appropriate boxes that apply to your proposed club/activity:

- We wish to be recognized as a Whitnall club or activity. We will operate using a volunteer advisor and without District funding.
- We wish to be recognized as a Whitnall club or activity. We are requesting District funds for an advisor and for operational costs.
- We wish to be recognized as a Whitnall club or activity. We are requesting District funds for an advisor. The club or activity will not require funding for operational costs.
- I have received a copy of the Coaches Handbook (including Fund 60 information) and the Athletic Code.
- I have turned in volunteer advisor(s) application per board policy.

Signature/Date of Person applying: _____

Application Response from the Athletic & Activities Department

Your application has been:

- Approved (with no funding): *Please set up a time to meet with the Athletic & Activities Director.*
- Approved (with District funding): *Please set up a time to meet with the Athletic & Activities Director.*
- Denied (with access to facility use): *Please pick up forms for facilities use.*
- Denied:

Athletic/Activities Director’s Signature/date: _____

Principal’s Signature/date: _____

Business Manager’s Signature/date: _____

Co-curricular Activity Selection and Retention Criteria

Whitnall School District recognizes that school activities are an integral part of a comprehensive school experience. With ongoing budget constraints, there is a limit to the number of “activities” that can be financially supported by the District. The following criteria have been put into place by the Administration to determine which “activities” will be recognized and offered by one of the District Schools.

Primary Criteria

1. Priority will be given to any activity listed in Appendix A of the Whitnall Area Federation of Teachers Master Contract.
2. Priority will be given to any activity that enhances Whitnall curriculum or school programming.
3. Denial may occur if the activity significantly reduces participation in established activities.
4. Denial may occur if the activity could infringe upon or interfere with the conduct and/or safety or the best interest of the School District.

Additional Criteria for an Club/Activity/Sport that is no cost to the District

1. Assessment of District risk/ liability
2. Ability to fit under maximum Districtwide fundraising dollar amount.

Additional Criteria for a Club/Activity/Sport that will have Budgeted Costs

1. Total cost of the program to the District including but not limited to transportation, advisor’s stipend, travel expenses, entry fees, annual dues etc...
2. Cost per activity member
3. Assessment of District risk/ liability
4. Total number of students involved/ interested (minimums/maximums will be determined on an individual club/activity basis)
5. Retention rate of members over a three year period or the operational span of the club
6. Availability of an advisor/ coach

Continuation

Each new club/activity/sport that is approved will be approved as a one year pilot “activity.” Following completion of the first season, there will be an evaluation process to determine both the success and the ongoing viability of the “activity.” Every “activity” wishing to continue must reapply for a second year using the same application process.

All handouts, posters and information must be pre-approved by our administration prior to it being displayed. All clubs/sports/activities must follow all school board policies, school rules and procedures or the activity can be revoked at anytime.

Note: student fees will be assessed for all clubs/activities regardless of whether there are budgeted costs to the District to cover administrative expenses for oversight of Fund 60 and the like.