

**WHITNALL SCHOOL DISTRICT
APPLICATION FOR *NON-TEACHING* EMPLOYMENT**

Position Applying For _____

Name _____ **Are you 18 yrs or older?** ____ Yes ____ No

Address _____ **Phone** _____
City/State/Zip

Social Security No _____

EDUCATION: Provide high school graduated from. College: give all schools attended. List the most recent first in consecutive order.

Name of School	Address (City/Town, State, Zip)	Diploma or Degree
1.		
2.		
3.		
4.		

EMPLOYMENT: List your present and past employment in the following spaces. Explain any gaps in employment, and do not omit any employers. Include your present employment first in consecutive order.

Name of Company	Address (State, City/Town, Zip)	Position	Dates (From – To)
1.			
2.			
3.			
4.			

Reasons for leaving. Please give the reasons for leaving each position in numerical order.

1. _____
2. _____
3. _____
4. _____

What experience have you had which would qualify you for the job applying for?

List three (3) references who could speak for your character and ability.

1. Name _____ Address _____ Phone _____

2. Name _____ Address _____ Phone _____

3. Name _____ Address _____ Phone _____

What salary would you expect on this kind of job? _____

When could you begin work on the job if you were chosen? _____

Indicate below why you would be interested in such a position.

Do you have any personal circumstances which will affect your ability to work for the Whitnall School District? (check one) _____ No _____ Yes

If yes, please explain and include any suggestions for how the Whitnall School District could accommodate such circumstances.

Are you a United States Citizen? _____ Yes _____ No

If no, do you have a legal right to live and work in this country? Please explain.

List all convictions (other than minor traffic violations) and all pending criminal charges. (No applicant will be denied a position because of a conviction and/or pending charge which the Whitnall School District determines is not substantially related to the circumstances of the position sought.) (List the conviction or pending charge, date, place, location and circumstances.)

1. _____
2. _____
3. _____

The Whitnall School District complies with all applicable laws and regulations governing discrimination against handicapped individuals.

The Whitnall School District is an equal opportunity employer. The Whitnall School District does not discriminate in employment on the basis of age, race, creed, color, handicap, marital status, sex, national origin, ancestry, arrest record or conviction record as required by law, per Board Policy #511 & 511R.

Applications will be kept on active status for identical positions advertised within six months of the date of the application.

Signature of Applicant

Date

AGREEMENT

READ CAREFULLY AND ACKNOWLEDGE BY YOUR WRITTEN SIGNATURE AND TODAY'S DATE

I certify that the facts set forth in this application are true, correct, and complete without misrepresentation or omissions of any kind whatsoever. I authorize investigation of the statements I have made herein.

I hereby release from any and all liability all representatives of the Whitnall School District for their acts performed in connection with evaluating my application, credentials, and qualifications. I hereby further authorize any party (including the companies, schools, and organizations listed in this application form) to release any information they have about me to the Whitnall School District (unless otherwise stated). I also release from any and all liability all individuals, companies, schools, and organizations (and all individuals connected with them) who provide such information to the Whitnall School District from all liability for any damage for giving this information.

I understand that if any of the information on this application form is discovered to be incorrect, false or misleading or if there are any misrepresentations or omissions of any kind whatsoever, that the Whitnall school District may deny me employment or terminate my employment and I agree that the Whitnall School District shall not be liable in any respect if it does so. I also understand that my employment at the Whitnall School District is contingent upon the satisfactory completion of a physical examination and investigation of my work record and references. I consent to pre-employment physical examination and such future examinations as may be required by the Whitnall School District. I further understand that, if employed, any such employment is not binding on either party for any specific period of time. I have read the Whitnall School District's policy of equal employment opportunity without regard to age, race, creed, color, handicap, marital status, sex, national origin, ancestry, arrest record and conviction record, as required by law.

Signature of Applicant

Date