

## 347 STUDENT RECORDS



Student records are maintained in the interest of the student to assist the school in providing appropriate educational experiences.

The School Board recognizes the need for confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior written approval of the parent/guardian or adult student, except in situations where legal requirements specify release of records without such approval.

Building principals shall have primary responsibility for the collection, maintenance and dissemination of student records in accordance with state and federal laws and established procedures.

LEGAL REF.: Wisconsin Statutes Sections

115.812(4)

118.125

118.126

118.127

146.81-146.83

252.15

767.24(7)

938.396

Family Educational Rights and Privacy Act

CROSS REF.:

347-R Maintenance and Confidentiality of Student Records: Procedures

347-E (1) Student Records Notice

347-E (2) Request to Withhold Directory Data

823 Access to Public Records

APPROVED:

November 5, 1979

REVISED:

September 13, 1993, May 28, 1996, October 23, 2000

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