

**Hales Corners Elementary PTO Meeting Agenda
November 15, 2007**

- 1. Call to order and introductions**
- 2. Approval of November Agenda**
- 3. Approval of October minutes**
- 4. K4 Teacher Presentations-** Mrs. Susan Sabre and Mrs. Julie Tieman
- 5. Lori Kommas, Principal's Report**
- 6. Carol Metz, PTO President's Report**
- 7. Treasurer's Report** –Report Highlights and Approval (Jon Richter)
 - Gift Suggestions: Possibly New Screen in the Big Gym... noticed the existing screen is showing some wear... seems like might be an appropriate gift especially with our regular use for movie nights....
 - One Bass was bought for the Music Room (Rob Chase)
- 8. AIR updates** - Barbara Joosse November 28th 6:30 – 7:15pm (Eileen Valaitis)
Pizza Dinner before Family Event November 28th 5:30 -6:30pm
Info sent home for Pizza dinner – updates
Visit preparation update
- 9. Committee Reports:**
 - **Student Directories Update**
 - **Harvest Hop Fri. Nov. 16th 6:30-9pm at the WMS**
Pizza, Hot Dogs, Chips, Cookies, Soda, Cookie Decorating,
Games, Raffles, Tattoos, and Crafts and the DJ is Spotlight DJ.
Harvest Hop planners are Carla Plotkin and Kim Damijan
 - **Marcus Theatres Fun Tickets and Gift Certificate Sales** (Renee Balcerak)
Sale will end Friday, November 16th. Order forms and info sent. Reminders went out on Tuesday. Let's talk this up. It's a great deal for movie goers and gifts.
 - **Reading programs-** (Carol Metz)
Met on Wednesday, November 14th
Present: Jerrijo Cowman, Carol Metz, Sara Deveney, Stephanie Richter,
and Mrs. Kommas
An article was printed in Scoops to announce the book distribution and Mitten incentive program. The Mitten program will change a little from what was printed in Scoops, however the idea is the same.
In the article I stated that the Mittens would hang in the hallway. After consideration, we decided to hang the mittens in the IT room where all the children visit on a weekly basis.
 - **Holiday Staff Luncheon** (Theresa Russell and Joan Smasal)
Planned for December 5th in Room 107 Caterer still being considered. Should know by Friday November 16th.
Volunteers needed to bring a salad or dessert. Please see sign up sheet.

- **Fall Fund Raiser (Carol Metz)**
 Pick up was on November 13th. It went very well thanks to a great team of volunteers. Set up worked out great and everything has been documented for next year's coordinator. More follow up to do with orders that weren't picked up, and some orders did not receive all of the items ordered.
 Note: Our pallet jack gift to the school (Custodial staff) came in very handy for the fundraiser this year. In the past the volunteers have had to carry in all the boxes off each pallet (6-7) adding a lot of extra time to our Set Up. This year, using the pallet Jack, the custodians and volunteers were able to just take the entire pallet of boxes off the truck and deliver them right into the Small Gym!
- **Sham Rock n Roll- Coordinator still needed.** You can coordinate this event with someone else, or by yourself if you prefer. Either way, someone is needed. There isn't a lot involved with planning this event. The Big Gym, the Dancers, and the DJ are reserved. It has been well attended in the past and is always a lot of fun for the entire family. Last year we held Wear Green Day the same day as the dance and it was a hit!
- **Third Grade Postal Service Date Scheduled** (Terry McGlinn and Rob Chase)
First Date is: December 19th 9:45 AM start time – Miss Brehl
 Flyers including addresses for each room and directions have gone home with all students
- **Spirit Wear-** (Eileen Valaitis and Shawna)
 Should be delivered the week of November 26th. Volunteers needed for the 26th from 1-3 for distribution.
- **Boston Store Community Days Coupons** – Mrs. Komas
- **Curriculum Based Programs** (Eileen Valaitis and Stephanie Richter)
 Programs for November and December printed in Scoops
- **Eat and Earn Programs** (Upcoming dates will be listed in Scoops)
 Papa Murphy's – Should we do another one after the New year begins?
 McDonalds- Next one is on December 11
 Culvers- Was November 13th, next one is Feb 12th
 Organ Piper – Eileen will contact owners and set up
- **Clip and Save programs-**

 - Box Tops Contest Winners printed in Scoops- Mr. Rogan's class 1st, Mrs. Thomas's class 2nd, and Mrs. Singer's class 3rd
 Another contest is going to be scheduled for January
 - Info on our Clip and Save programs was printed in Scoops.
 - Ink Cartridges -We will use a company call Toner and Ink. They will come and package the cartridges and send us a check in a few days for the cartridges that were recyclable.
 - Help with sorting labels, milk caps etc into the right cabinets
- No meeting scheduled for December. Have a great Holiday!
- Other business not on Agenda
- Motion to Adjourn