



CORE 4

4 Year Old Kindergarten

Information

Booklet

CORE 4 @

Hales Corners Elementary
11319 W. Godsell Ave
Hales Corners, WI 53130
Suzy Sabre 525-8835
Julie Tieman 525-8834



Absences

Although attendance is crucial to success in school, please keep your child home when he/she is ill. They will recover more quickly and help the other children stay healthy. In the event that your child is absent, please notify the school office at:
(414) 525-8800.



Arrival and Dismissal

ARRIVAL: Hales Corners Elementary has a lining up and entrance plan for all classes. K4 will be entering the building at the glass doors at the south end of the building (off the Janesville Rd parking lot). The teacher will meet the class in the lobby and wait until all student have arrived and when the bell rings-we will proceed to out room.

DISMISSAL: School ends at 11:20 AM for the morning class and 3:20PM for the afternoon class. Children will be taken out the Godsell Ave. entrance to either the Daycare van/bus line. We will help the children board the day care van/bus safely. Children that are walkers or picked up by car will meet their parent along the fence next to the Janesville Road parking lot. The teacher or instructional aide will walk your child to the appropriate area. The teacher or instructional aide will wait with the walkers and riders until an adult comes to pick up your child. For the PM classes-we find it safer and MUCH less hectic for the children to be picked up about 5 minutes earlier

than the rest of the school. It is extremely hard to keep track of 40- 4 year olds in the midst of school dismissal. So if at all possible, please try to pick your child up at 3:17pm. Thank you! ☺

**** IF YOU EVER HAVE A CHANGE IN YOUR REGULAR ROUTINE, PLEASE LET ME KNOW IN WRITING! IF IT IS A LAST MINUTE CHANGE PLEASE CALL THE OFFICE AND THEY WILL NOTIFY ME. IF I DO NOT HAVE A NOTE I AM REQUIRED TO HAVE THE CHILD FOLLOW HIS/HER REGULAR ROUTINE! **** We appreciate your consideration and cooperation in following these procedures.

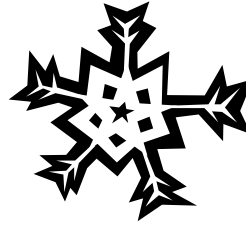


Late Arrivals/Early Pick-ups

If you arrive after 8:45 AM or 12:45 PM you must walk your child to the school office and check him/her in on the forms on the counter.

Also, if you are picking your child up early from school, you must first stop in the office and check your child out on the forms on the counter. Our school secretaries will either have you walk to our class to retrieve your child or call our classroom and we will send your child to the office.

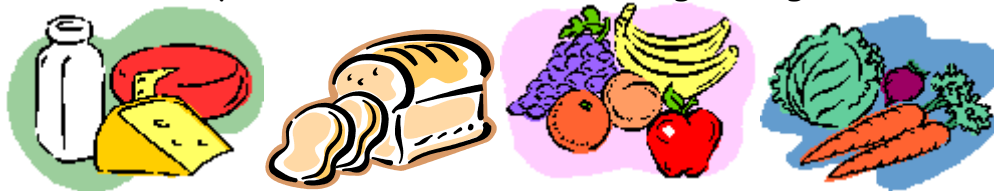
Please send a written note to school as well if you will be taking your child home early. Thanks!



Inclement Weather

On days of inclement weather, the children will be allowed indoors before the entry bell. The children may come directly to our classroom.

If there is inclement weather at the end of the day, the teacher or instructional aide will escort daycare van/bus children to the appropriate place. Walkers/Rider children will wait for parents at the Gym entrance to the building (along Janesville Rd.)



Snack

Snack is a favorite part of every 4 year old's day. It gives the children a chance to develop social skills and provides them with nourishment to get through our very busy days!

I am asking that each family supply the class with a snack approximately once or twice a month (depending on class size and number of school days). Each month a calendar will be sent home listing the day on which you are to provide a snack. Children with birthdays in the particular month will be scheduled on or near their birthdays. Children with summer birthdays can celebrate on a special day during the school year

When choosing a snack please consider the following:

- ** To promote good nutrition and good dental health, it would be wise to avoid serving "junk foods".

**** Examples of snacks which promote good nutrition are: raw veggies such as carrots and celery sticks, pieces of fruit- apples, bananas, oranges, raisins, cheese, sausage, crackers, sandwiches (cut into quarters), quick breads such as banana bread, popcorn, pretzels, some cookies such as oatmeal, sugar and/or chocolate chip,, granola bars, bread sticks, and rice cakes.**

**** Please be sure the snack you send is ready to be served (cut into pieces, put into individual baggies or cups...) Please send napkins too! We are a "Peanut Free Room" -so PLEASE NO snacks that contain peanuts!**

**** If your child has any food allergies, please send a few non-perishable snacks that your child may eat to keep on hand "just in case".**



Birthdays

We love to celebrate! Your child can bring in a special snack on or near to his/her birthday. (When thinking of that special snack- PLEASE do not send cupcakes. Large cupcakes are too big and messy for 4 year olds-cookies, popsicles or ice cream sandwiches or cookies are much easier! Thank you ☺)

Summer birthdays will be celebrated on a special day during the school year.

Please make arrangements for birthday parties outside of school time. Please either mail invitations or call on the telephone to make party plans. It is too hurtful for little ones to be excluded. Thank you for your understanding of this sensitive matter.



K4 News

At the beginning of each week, we will send home a 4 Year Old Kindergarten Newsletter to tell you about the highlights of the week and to let you know about upcoming units and events. We will also be posting our newsletters on online-so if you misplaced yours-a copy will be on the Core 4 web page under your teachers' name.



Book Club Orders

These will be sent home approximately once a month. Please send checks made payable to the book club in an envelope clearly labeled with your child's name. Make sure your child's name is on the book order slip too.

This is a wonderful way to add books to your home libraries at a very low price. You may even consider having your child do a few extra jobs to "earn" money to purchase his/her own book.



Supplies

Please clearly label clothing, backpacks, envelopes, supplies, and any other items that may get lost.

- Please do not send toys from home. We do not want to risk them being lost or broken. Thanks!*



Clothing

Please send your child to school in clothes for learning. When shopping for shoes, coats, hats, mittens, etc... PLEASE BUY CLOTHING THAT YOUR CHILD CAN GET ON AND OFF BY HIM/HERSELF! It helps your child feel successful and cuts down on the time we spend zipping and tying.