

**Whitnall Falcon Booster Club
Funding Request Application**

<http://www.whitnall.com/schools/high/bcforms.cfm>

Thank you for your interest in requesting funding from the Whitnall Falcon Booster Club (WFBC). The WFBC seeks to provide opportunities for students and student groups to participate in various art, academic and athletic related activities. To request funding, please follow the process outlined below.

(Note: Incomplete forms will not be accepted.)

Applicant's Name: _____

Organization: _____

Project/Activity: _____

Phone: _____ E-mail: _____

School Year: _____ Grade Levels involved: _____

Number of Students Involved: _____ **Requested Amount:** _____

Applicant's Signature: _____ Date Submitted: _____

Athletic/Activity Director's Signature: _____ Date Signed: _____

Building Principal's Signature: _____ Date Signed: _____

If approved, to whom should the check be issued? _____

If approved, where should the check be sent? _____

Date Heard by WFBC: _____ Action Taken: _____

- Funding Request Applications (2 pages) must be completed and contain the signatures of the Athletic/Activity Director and the Building Principal prior to submission to the WFBC. The applicant is responsible for ensuring these signatures have been acquired.
- Completed forms should be placed in the WFBC mailbox located in the high school office **by the first day of the month in which the request is to be heard**. The WFBC meets on the second Thursday of each month.
- Funding requests will be acted upon at regular monthly WFBC meetings, unless special circumstances require otherwise.
- The applicant or a representative must be present at the meeting with the request to answer any questions or provide additional information as needed.
- After a funding request is presented, the WFBC Board of Directors and the membership will discuss and act upon the request. In some instances, the Board and membership may delay the decision pending further discussion or the need for additional information. In such instances, the applicant will be notified of the decision within one week of the WFBC meeting, including a written response.
- *Funding recipients may be asked to participate in WFBC fund raising activities.*
- If you need clarification on a matter related to the request or have other questions, please contact a member of the WFBC Board of Directors. **(WEBSITE or PERSON or BOTH)**

<http://www.whitnall.com/schools/high/boosterclub.cfm>

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1. Please write a short, descriptive summary of the activity/project.
2. Please explain what is to be accomplished through this activity/project.
3. Please explain the timeline/date(s) for the activity/project.
4. Please explain the number of students involved in this activity/project, including by class, grade level, or other specific factors.
5. Please describe other fund raising efforts, matching funds or in-kind contributions that are available to you toward this activity/project.