



WHITNALL HIGH SCHOOL GUIDANCE OFFICE

Our purpose is to help you make the most of your next four years at Whitnall High School. The Guidance Office is located on the main floor of the school. From the main school entrance, proceed past the auditorium and turn left. The Guidance Office will be straight ahead. The counselors are available from 7:00 am to 3:00pm; it is best to make an appointment.

Who's Who in Guidance? We have three counselors, assigned to students by last name:

Mr. Michael Neumann is assigned to students whose last names begin with the letters A-I. Mr. Neumann is a graduate of UW Oshkosh and earned his Master's degree from UW Milwaukee. He is also a coach on our track team. His time away from Whitnall is spent with his wife and two black Labradors. Please call Mr. Neumann at (414) 525-8522.

Mrs. Janet Callender is assigned to students whose last names begin with the letters J-O. Mrs. Callender is a graduate of Carroll University and received her Master's degree from UW Milwaukee. She is also the advisor for Whitnall's Peers with IMPACT Alcohol and Drug Education program. She enjoys activities outside of school with her husband and two young children. Please call her at (414) 525-8523.

Ms. Nora Revoir is assigned to students whose last names begin with the letters P-Z. Ms. Revoir is a graduate of UW Green Bay and received her Master's degree from UW Madison. She is also in charge of Whitnall's Alternative High School and has been a school counselor for over 20 years. She spends much time with her family in northern Wisconsin. Please call her at (414) 525-8521.

Our office staff also includes:

Mrs. Kay Larson is our data management secretary in charge of registration, report cards, computer scheduling and many related computer issues. She keeps busy at home with her husband, son and three dogs. If you have an address change to report, please call her at (414) 525-8526.

Mrs. Linda Kulwicki is the secretary for the Guidance Office, Chapter 220 Program and the Open Enrollment Program. She enjoys time at home with her husband, family and three grandchildren. Feel free to call her at (414) 525-8524 with any general questions that you might have.

FREQUENTLY ASKED QUESTIONS

Our counselors have already talked with your child about many of these issues. However, we would like to cover a few things that you, as parents, might be interested in.

Q. My child does not like his/her teacher. What can I do?

A. Please allow some time for your child to adjust to a new teacher. If there is a specific problem, please contact the teacher directly to discuss the issue. Generally, there is not room in the schedule to make adjustments for teacher preference. However, if a problem persists, ask your child to stop in the Guidance Office and make an appointment to meet with his/her counselor, or give us a call to discuss the matter. Please know that if a teacher is to be changed, final approval is made by the principal.

Q. My child does not have the same lunch as his/her friends. Can it be changed?

A. Again, there is generally not room in the schedule to adjust lunch times. Experience has shown that students will find new friends to eat with or resume friendships with former classmates. Most lunch issues have a way of resolving themselves.

Q. Are schedule changes made easily?

- A. No, we are asking students to remain in the classes they chose in February. It is important that when scheduling occurs, students develop the schedule they want so changes do not need to be made at a later date.
- Q. My child is home sick. How do I get homework assignments?
- A. Your child is allowed one day for each day missed to make up homework. If your child is only expected to miss a day or two, he/she can likely get assignments from the teacher upon returning to school. If you expect the absence to last more than 3 days, you may call Mrs. Kulwicki at (414) 525-8524 and she will e-mail your child's teachers for homework. You can then make arrangements to pick up work in the Guidance Office. You may also e-mail the teachers directly and ask them for the assignments. If a lengthy absence is anticipated, please contact your child's counselor.
- Q. What is the best way to contact a teacher?
- A. All teachers have access to computers. You may contact them via e-mail or phone. E-mail addresses and phone numbers are available on the Whitnall website at www.whitnall.com. Please remember that our teachers are teaching classes all day and may not be immediately available to answer your e-mail or call. They will get back to you as soon as possible.
- Q. I need to contact my child during the school day. What is the best way to do this?
- A. Please DO NOT call or text your child on his/her cell phone during school hours. If an emergency comes up during the school day, please call the main office (414) 525-8510 and they will get a message to your child.
- Q. We are already discussing post high school options with our child. How can you help?
- A. This discussion begins in freshman English classes. The counselors will meet with freshmen in small groups. The discussion will continue throughout the next four years. There are books and pamphlets available for check out from our Guidance Career Lab, which is open before and after school to both students and parents. Stop in between the hours of 7:00-3:00. Students can also ask for a pass to come in during their study hall. In addition, scholarship opportunities can be viewed on the Guidance page of the Whitnall High School website: www.whitnall.com/schools/high/guidance.cfm. It is never too early to start thinking about the future!
- Q. What is the Wisconsin Covenant Pledge?
- A. This program was created to inspire young people to plan early for a successful high school career that will lead to higher education. For further information and a chance to sign this pledge with your child, visit www.wisconsincoventant.wi.gov. Freshmen have until 9/30/11 to enroll. Signing as a freshman may mean money for college as a senior.

These are just a few of the commonly asked questions. Please feel free to contact us if you have any further questions or concerns. We are here to help.

Mr. Michael Neumann	Students A-I (414) 525-8522	mneumann@whitnall.com
Mrs. Janet Callender	Students J-O (414) 525-8523	jcallender@whitnall.com
Ms. Nora Revoir	Students P-Z (414) 525-8521	nrevoir@whitnall.com
Mrs. Kay Larson	Data Entry (414) 525-8526	klarson@whitnall.com
Mrs. Linda Kulwicki	Secretary (414) 525-8524	lkulwicki@whitnall.com