

Whitnall Falcons Booster Club  
February 11, 2010 Minutes

Meeting called to order at 7:07pm by Marty Ordinans

Attending: Marty Ordinans, Barb Stave, Kathy Reese, Jill Stobber, Diane Lepkowski, Russ Lepkowski, Tracy Wisialowski, Debby Walker, Brian Van Buren, Scott E. Carter, Frank Windt, Julie Job, and Michele Klimo.

1. All in attendance were welcomed and introductions completed.
2. Minutes from January 14, 2010 meeting reviewed. Spelling errors identified. Motion to approve minutes with spelling corrections made and seconded. Motion carried.
3. Review of treasurer's report by Frank Windt. From January 15 to February 11, 2010 we had an income of \$2,891.61 and disbursements of \$6,832.64. Motion made and seconded to approve report. Motion carried. Complete financial statements are available at each WFBC meeting.
4. Funding Requests
  - Scott Carter, Golf Team Coach requests \$440 for a GPS (global positioning system) to determine yardage on the golf course. This technology is not new, but was approved last year to be used by high school golf coaches. Motion made and seconded to spend up to \$450 for a golf GPS. Motion carried.
  - Brian Van Buren, Model UN advisor, requests \$250 to cover the costs of additional students to attend Model UN activities. Brian Van Buren explained Model UN members choose a country, research it, and write a paper about their chosen country. At Model UN the student teams dress and act like citizens of their chosen country. This year more students than expected joined this activity which created a funding deficit. Motion made and seconded to spend \$250 for Model UN. Motion carried.
  - Thank you notes from the student ski trip and the marching band students were shared.
5. Administration Report: Jill Stobber
  - WHS has been directed by the Whitnall School Board to prepare their 2010-2011 budget as a zero based budget. This will challenge all facets of the WHS budget including activities and athletics. WHS administration is investigating how best to use the energies of all parent groups to possibly raise funds collectively. WHS is investigating how to generate more funds from athletics and activities. Gate fees are being reviewed.
6. Review of Financial Statements:
  - Diane Lepkowski and Linda Zylka completed a review of the WFBC's financial statements and internal controls. The financial review included the following:
    - Tied current bank statements to the current balance sheet
    - Verified and reviewed several months' bank reconciliations

- Verified randomly selected deposits: deposit slips, bank statements, financial statements
- Verified randomly selected checks: receipts matched check amounts
- Compared account balances on financial statements from 2008, 2009 to 2010 and verified any variances
- Minor suggestions were made and accepted by WFBC

#### 7. Committee Reports

- Annual Fund Raiser: Tracy Wisialowski reports many terrific donations have been received. Attendance tickets and raffle tickets are now on sale.
- Concessions: Debby Walker and Julie Job
  - Motion made and seconded to discontinue giving free concession items to individual student groups. Motion carried.
  - Average indoor concession sales varied from \$121.03 to \$423.95
  - Debby is investigating replacing the indoor popcorn popper
- Senior athletic banquet: Diane Lepkowski reports the coordinators are currently looking for a guest speaker.
- Post Prom: Hypnotist has been booked for the evening entertainment
- Whitnall wear: no report
- Awards: no report
- Membership/Volunteers: no report
- Hospitality: no report
- Website: Barb Stave reports the website now includes pictures and prices of available Whitnall wear

#### 8. Upcoming Concessions Opportunities

- Powerlifting Tournament (2/20/10) Concessions will be operated by WFBC and staffed by Parents of the Power lifters
- Midwest Taekwondo Tournament (7/10/10) WHS is being rented for this event and the WFBC has been asked to operate concessions. WFBC will also keep all concession profits.

9. Modifications of booster club forms: Marty handed out the current and proposed WFBC Funding Request Application. All present were asked to review the documents and come prepared to discuss suggestions at the next WFBC meeting.

10. Next WFBC meeting March 11, 2010

11. Motion to adjourn made and seconded. Motion carried. Meeting adjourned at 9:11pm.

Respectfully submitted,

Michele Klimo