



## **INSTRUCTIONS FOR APPLICANTS**

Please submit your letter of intent, resume, and completion of the application to Kathie Poss, Whitnall School District Office, 5000 S. 116<sup>th</sup> St., Greenfield, WI 53228. Applications can also be submitted electronically to Kathie Poss ([kposs@whitnall.com](mailto:kposs@whitnall.com)) Applicants will receive an email upon receipt of electronic application.

Application materials are due by Friday, January 5, 2018 @ 10:00am

Please note the District Office will not be open during the holiday week: December 25-December 29, 2017.

All applicants will need to attend the Monday, January 8, 2018 Board of Education Workshop, applicants will be interviewed, the board will discuss candidates, and vote to select the interim board member.

## **OFFICIAL NOTICE**

### **WHITNALL SCHOOL DISTRICT**

### **SCHOOL BOARD VACANCY**

**NOTICE IS HEREBY GIVEN**, the Whitnall School Board is seeking candidates to fill a vacancy on the School Board created by the resignation of Board Member LuAnn Bird. Qualified electors in the Whitnall School District may apply to Board Secretary, Kathie Poss, c/o Whitnall School District, 5000 S. 116<sup>th</sup> Street, Greenfield, WI 53228 no later than January 5, 2018 at 10:00am. Application information can be obtained at [www.whitnall.com](http://www.whitnall.com) or contact Kathie Poss 414-525-8411.

It is the intent of the School Board that the successful candidate will be chosen by a majority vote of the Board on January 8, 2018. This person will then serve on the Board of Education from January 22, 2018 to the fourth Monday of April, 2019.



WHITNALL SCHOOL DISTRICT

**SCHOOL BOARD VACANCY – CANDIDATE QUESTIONNAIRE**

*Prospective Candidates – please provide, in writing, the following information:*

1. Desire to serve and evidence of past interest in school activities
2. Interest in children
3. Involvement with other community efforts
4. Knowledge of schools and board organization and responsibilities
5. Governmental experience
6. Understanding of Board priorities
7. Ability to represent the entire community
8. Relationship of livelihood to Board duties
9. Attitude toward Board teamwork
10. Attitude toward Board/administrative relationships
11. Availability of Board duties