



**SCHOOL BOARD WORKSHOP**  
**5000 South 116<sup>th</sup> Street, Greenfield, WI 53228 – Community/Board Room**  
**Monday, January 8, 2018**  
**6:30 PM**

**AGENDA**

1. Call to Order, Verify Compliance with Open Meetings Law Notification, and Adoption of Agenda
2. Pledge to the Flag
3. WHS Student Senate Report
4. DISCUSSION
  - a. Referendum Planning – Marketing report
  - b. 2018 WASB Resolutions
5. DISCUSSION/FUTURE ACTION
  - a. Open Enrollment
6. Interview of BOE Candidates - Discuss and Take Action to fill BOE vacancy
7. Motion to adjourn to closed session pursuant to WI. Statute 19.85 (1)(c) to discuss
  - a. Staff resignation
  - b. Administrator contracts
  - c. Superintendent mid-year evaluation
8. Motion to reconvene to open session to take possible action on closed session items
9. Motion to adjourn

*Public comment will be accepted after the conclusion of each discussion item. Comments are limited to current agenda items. Anyone having a legitimate interest in an agenda item may participate. Attendees must register their intention to speak upon their arrival at the meeting. Participants will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate. Each statement made by a participant shall be limited to three (3) minutes unless extended by the Board President. No participant may speak more than once on the same topic. Comments are to be directed to the Board; no person may address or question Board members individually. The Board respectfully asks that comments remain focused on the issues but not on specific personnel, as personnel is handled through other avenues.*

***\*\*Any person or group wishing to have an item considered for the agenda shall submit their request to the Superintendent no later than fourteen (14) calendar days prior to the meeting.***

This meeting is a meeting of the Board of Education in public for the purpose of conducting School District business and is not to be considered a public community meeting. Please be aware that the Board of Education cannot discuss nor debate items not on the agenda.

**Date:** January 8, 2017  Discussion Item Only  
**To:** Whitnall School Board  Discussion Item and Future Action Item  
**From:** Michael Williamson, Director of Business Services  Action Item  
**Subject:** Open Enrollment  Attachments Included

**Board Consideration or Action:** Administration recommends the following minimum new open enrollment seats for the 2018-2019 school year. based upon optimal capacities.

**Reason for Consideration or Action:** Per state statute, each year the District is required to approve the number of open enrollment seats available for the next school year based on DPI guidelines

**Background/Reference:** There are multiple considerations to be taken into account and on January 22, this will be listed as two action items. They will be the following:  
 1) Whether Tuition Waiver students will be automatically admitted or placed on a preferential list  
 2) Number of new Open Enrollment Seats.

First, we currently have 32 Tuition Waiver students with the possibility of more being added throughout the spring (not counting current 12th graders). The breakdown by grade level is one of the attachments. Following up on last month’s report to the Board, the question remains whether we continue the practice of automatically allowing these students to open enroll in the District or, instead, give them preferential consideration should there be openings at any one grade level.

Next, I’ve provided three different scenarios with all of them yielding very similar results when it comes to the amount of open enrollment seats. The first projection (all use the Cohort Survival Method using the last three fiscal years) takes the current head count from the third Friday count in September and projects it forward in the column entitled “Projected 2018-2019”. Under this scenario, the following number of open enrollment seats would be made available after we would automatically accept all current Tuition Waiver students:

| Grade | Location      | Number of Seats |
|-------|---------------|-----------------|
| 4K    | HCE           | 8               |
| K     | Edgerton      | 4               |
| 3     | Edgerton      | 10              |
| 3     | HCE           | 11              |
| 6     | Middle School | 4               |

**Total Seats: 37**

The second scenario, I took the current Tuition Waiver Students out of the current headcount to see what the new projections would look like and how that would affect the number of new open enrollment seats. The following would occur while giving Tuition Waiver Students preference on the list:

| <b>Grade</b> | <b>Location</b> | <b>Number of Seats</b> |
|--------------|-----------------|------------------------|
| 4K           | HCE             | 8                      |
| K            | Edgerton        | 4                      |
| 3            | Edgerton        | 10                     |
| 3            | HCE             | 15                     |
| 6            | Middle School   | 7                      |
| 8            | Middle School   | 4                      |
| 11           | High School     | 2                      |

**Total Seats: 50 seats**

I ran a third scenario where the projections were used from Scenario 1 but I backed out the current Tuition Waiver students from next year’s projections to see what that would do for the number of new open enrollment seats. The following results occurred:

| <b>Grade</b> | <b>Location</b> | <b>Number of Seats</b> |
|--------------|-----------------|------------------------|
| 4K           | HCE             | 8                      |
| K            | Edgerton        | 4                      |
| 3            | Edgerton        | 10                     |
| 3            | HCE             | 14                     |
| 6            | Middle School   | 6                      |
| 8            | Middle School   | 3                      |
| 11           | High School     | 2                      |

**Total Seats: 47 seats**

As you can see, by automatically allowing the 32 students to open enroll in, it opens up the least amount of new seats, 37. However, we are automatically accepting 32 open enrollments seats on top of that with additional seats should more students move out of the district over the course of the spring.

By not automatically accepting Tuition Waiver students and placing them on waiting list if there grade does not have current opening, it opens up more seats but less overall open enrollment. It give the District flexibility to later open up more seats if enrollment projections are less than forecasted at this point in time.

Finally, it's important to recognize that the amount per pupil for open enrollment students continues to increase by approximately \$300. Meaning, if the gap between OE IN and OE OUT increases or decreases, this can be a sizeable swing in revenues or expenditures.

Because of the nature of the workshop environment, administration would prefer to discuss these scenarios before coming forth with a recommendation to the Board. A collaborative approach to the the projections, Tuition Waiver policy moving forward, possible changes to optimal class sizes can all be discussed. After discussion, we will move forward with a consensus to bring forward as two proposals on January 22.

**Changes Since the Committee  
of the Whole:**

**Cost Factor:**

**Included in current budget?**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

| TUITION WAIVER STUDENTS |          | HCE      | EES      | WMS      | WHS          |
|-------------------------|----------|----------|----------|----------|--------------|
| 17-18 Grade             |          |          |          |          |              |
| K5                      | 1        | 1        |          |          |              |
| 1                       | 1        | 1        |          |          |              |
| 2                       | 3        | 0        |          |          |              |
| 3                       | 1        | 0        |          |          |              |
| 4                       | 1        | 4        |          |          |              |
| 5                       | 2        | 0        |          |          |              |
| <b>TOTAL</b>            | <b>9</b> | <b>6</b> |          |          |              |
| 6                       |          |          | 1        |          |              |
| 7                       |          |          | 5        |          |              |
| 8                       |          |          | 2        |          |              |
| 9                       |          |          |          | 3        |              |
| 10                      |          |          |          | 3        |              |
| 11                      |          |          |          | 3        |              |
| 12                      |          |          |          |          | 5 graduating |
| <b>TOTALS</b>           | <b>9</b> | <b>6</b> | <b>8</b> | <b>9</b> | <b>32</b>    |

Whitnall School District  
Enrollment Data

| Grade              | 2013-14    | 2014-15    | 2015-16    | 2016-17    | 2017-2018  | Projected 2018-2019 | # of Sections | Projected Class Size | Optimal Class Size | Optimal Student Count | OE Openings |
|--------------------|------------|------------|------------|------------|------------|---------------------|---------------|----------------------|--------------------|-----------------------|-------------|
| EC                 | 8          | 10         | 12         | 11         | 15         | 11                  |               |                      |                    |                       |             |
| <b>4K - TOTALS</b> | <b>115</b> | <b>112</b> | <b>122</b> | <b>109</b> | <b>114</b> | <b>112</b>          |               |                      | 20                 | 120                   |             |
| 4K - EDG           | 40         | 40         | 43         | 40         | 39         | 40                  | 2             | 20                   |                    |                       |             |
| 4K - HCE           | 75         | 72         | 79         | 69         | 75         | 72                  | 4             | 18                   |                    |                       | 8           |
| <b>K - TOTALS</b>  | <b>150</b> | <b>162</b> | <b>140</b> | <b>153</b> | <b>150</b> | <b>147</b>          |               |                      |                    |                       |             |
| K - EDG            | 71         | 74         | 59         | 64         | 63         | 59                  | 3             | 20                   | 21                 | 63                    | 4           |
| K - HCE            | 79         | 88         | 81         | 89         | 87         | 88                  | 4             | 22                   | 21                 | 84                    | -4          |
| <b>1 - TOTALS</b>  | <b>155</b> | <b>154</b> | <b>180</b> | <b>142</b> | <b>161</b> | <b>159</b>          |               |                      |                    |                       |             |
| 1 - EDG            | 88         | 74         | 80         | 62         | 71         | 68                  | 3             | 22                   | 21                 | 63                    | -5          |
| 1 - HCE            | 87         | 80         | 100        | 80         | 90         | 91                  | 4             | 23                   | 21                 | 84                    | -7          |
| <b>2 - TOTALS</b>  | <b>171</b> | <b>166</b> | <b>165</b> | <b>177</b> | <b>146</b> | <b>165</b>          |               |                      |                    |                       |             |
| 2 - EDG            | 71         | 72         | 74         | 78         | 62         | 78                  | 3             | 23                   | 23                 | 69                    | -1          |
| 2 - HCE            | 100        | 94         | 91         | 99         | 84         | 95                  | 4             | 24                   | 23                 | 92                    | -3          |
| <b>3 - TOTALS</b>  | <b>156</b> | <b>164</b> | <b>166</b> | <b>170</b> | <b>174</b> | <b>147</b>          |               |                      |                    |                       |             |
| 3 - EDG            | 65         | 70         | 69         | 75         | 80         | 62                  | 3             | 20                   | 24                 | 72                    | 10          |
| 3 - HCE            | 91         | 94         | 97         | 95         | 94         | 85                  | 4             | 20                   | 24                 | 96                    | 11          |
| <b>4 - TOTALS</b>  | <b>172</b> | <b>166</b> | <b>169</b> | <b>171</b> | <b>172</b> | <b>178</b>          |               |                      |                    |                       |             |
| 4 - EDG            | 70         | 71         | 72         | 72         | 73         | 81                  | 3             | 27                   | 24                 | 72                    | -9          |
| 4 - HCE            | 102        | 95         | 97         | 99         | 99         | 97                  | 4             | 24                   | 24                 | 96                    | -1          |
| <b>5 - TOTALS</b>  | <b>159</b> | <b>178</b> | <b>176</b> | <b>172</b> | <b>171</b> | <b>176</b>          |               |                      |                    |                       |             |
| 5 - EDG            | 66         | 72         | 76         | 79         | 76         | 78                  | 3             | 26                   | 24                 | 72                    | -6          |
| 5 - HCE            | 93         | 106        | 100        | 93         | 95         | 98                  | 4             | 24                   | 24                 | 96                    | -2          |
| 6                  | 151        | 182        | 195        | 185        | 192        | 186                 |               |                      | 180                | 190                   | 4           |
| 7                  | 184        | 161        | 192        | 193        | 186        | 195                 |               |                      | 190                | 190                   | -5          |
| 8                  | 171        | 189        | 172        | 192        | 199        | 192                 |               |                      | 190                | 190                   | -2          |
| 9                  | 200        | 211        | 219        | 193        | 212        | 225                 |               |                      | 205                | 205                   | -20         |
| 10                 | 202        | 194        | 206        | 215        | 204        | 213                 |               |                      | 205                | 205                   | -8          |
| 11                 | 194        | 198        | 199        | 212        | 210        | 206                 |               |                      | 205                | 205                   | -1          |
| 12                 | 213        | 200        | 205        | 200        | 214        | 213                 |               |                      | 205                | 205                   | -8          |
| 13                 |            |            |            |            |            |                     |               |                      |                    |                       |             |

|       |      |      |      |      |      |      |
|-------|------|------|------|------|------|------|
| Total | 2401 | 2447 | 2518 | 2495 | 2520 | 2426 |
|-------|------|------|------|------|------|------|

**Whitnall School District**

Enrollment Data - w/o Tuition Waiver Students in 2017-2018 Head Count

| Grade              | 2015-14 | 2014-15 | 2015-16 | 2016-17 | 2017-2018 | Projected 2018-2019 | # of Sections | Projected Class Size | Optimal Class Size | Optimal Student Count | OE Openings |
|--------------------|---------|---------|---------|---------|-----------|---------------------|---------------|----------------------|--------------------|-----------------------|-------------|
| EC                 | 8       | 10      | 12      | 11      | 15        | 11                  |               |                      |                    |                       |             |
| <b>4K - TOTALS</b> | 115     | 112     | 122     | 109     | 114       | 112                 |               | 18                   | 20                 | 120                   |             |
| 4K - EDG           | 40      | 40      | 43      | 40      | 39        | 40                  | 2             | 20                   |                    |                       |             |
| 4K - HCE           | 75      | 72      | 79      | 69      | 75        | 72                  | 4             | 18                   |                    |                       | 8           |
| <b>K - TOTALS</b>  | 150     | 162     | 140     | 153     | 148       | 146                 |               |                      |                    |                       |             |
| K - EDG            | 71      | 74      | 59      | 64      | 62        | 59                  | 3             | 20                   | 21                 | 63                    | 4           |
| K - HCE            | 79      | 88      | 81      | 89      | 86        | 87                  | 4             | 21                   | 21                 | 84                    | -3          |
| <b>1 - TOTALS</b>  | 155     | 154     | 180     | 142     | 159       | 156                 |               |                      |                    |                       |             |
| 1 - EDG            | 68      | 74      | 80      | 62      | 70        | 67                  | 3             | 22                   | 21                 | 63                    | 4           |
| 1 - HCE            | 87      | 80      | 100     | 80      | 89        | 90                  | 4             | 22                   | 21                 | 84                    | -6          |
| <b>2 - TOTALS</b>  | 171     | 166     | 165     | 177     | 143       | 163                 |               |                      |                    |                       |             |
| 2 - EDG            | 71      | 72      | 74      | 78      | 62        | 69                  | 3             | 23                   | 23                 | 69                    | 0           |
| 2 - HCE            | 100     | 94      | 91      | 99      | 81        | 93                  | 4             | 23                   | 23                 | 92                    | -1          |
| <b>3 - TOTALS</b>  | 158     | 164     | 166     | 170     | 173       | 143                 |               |                      |                    |                       |             |
| 3 - EDG            | 65      | 70      | 69      | 75      | 80        | 62                  | 3             | 20                   | 24                 | 72                    | 10          |
| 3 - HCE            | 91      | 94      | 97      | 95      | 93        | 81                  | 4             | 20                   | 24                 | 96                    | 15          |
| <b>4 - TOTALS</b>  | 172     | 166     | 169     | 171     | 167       | 175                 |               |                      |                    |                       |             |
| 4 - EDG            | 70      | 71      | 72      | 72      | 69        | 80                  | 3             | 27                   | 24                 | 72                    | -8          |
| 4 - HCE            | 102     | 95      | 97      | 99      | 98        | 96                  | 4             | 24                   | 24                 | 96                    | 0           |
| <b>5 - TOTALS</b>  | 159     | 178     | 176     | 172     | 169       | 171                 |               |                      |                    |                       |             |
| 5 - EDG            | 66      | 72      | 76      | 79      | 76        | 74                  | 3             | 25                   | 24                 | 72                    | -2          |
| 5 - HCE            | 93      | 106     | 100     | 93      | 93        | 96                  | 4             | 24                   | 24                 | 96                    | 0           |
| <b>6</b>           | 151     | 182     | 195     | 185     | 191       | 183                 |               |                      |                    | 190                   | 7           |
| <b>7</b>           | 184     | 161     | 192     | 193     | 181       | 192                 |               |                      |                    | 190                   | -2          |
| <b>8</b>           | 171     | 189     | 172     | 192     | 197       | 186                 |               |                      |                    | 190                   | 4           |
| <b>9</b>           | 200     | 211     | 219     | 193     | 209       | 221                 |               |                      |                    | 205                   | -16         |
| <b>10</b>          | 202     | 194     | 206     | 215     | 201       | 209                 |               |                      |                    | 205                   | -4          |
| <b>11</b>          | 194     | 198     | 199     | 212     | 210       | 203                 |               |                      |                    | 205                   | 2           |
| <b>12</b>          | 213     | 200     | 205     | 200     | 209       | 212                 |               |                      |                    | 205                   | -7          |
| <b>13</b>          |         |         |         |         |           |                     |               |                      |                    |                       |             |

|       |      |      |      |      |      |      |
|-------|------|------|------|------|------|------|
| Total | 2401 | 2447 | 2518 | 2495 | 2486 | 2485 |
|-------|------|------|------|------|------|------|

**Whitnall School District**  
*Enrollment Data w/o Tuition Waiver Students in the 2018-2019 Projection*

| Grade              | 2013-14    | 2014-15    | 2015-16    | 2016-17    | 2017-2018  | Projected 2018-2019 | # of Sections | Projected Class Size | Optimal Class Size | Optimal Student Count | OE Openings |
|--------------------|------------|------------|------------|------------|------------|---------------------|---------------|----------------------|--------------------|-----------------------|-------------|
| EC                 | 8          | 10         | 12         | 11         | 15         | 11                  |               |                      |                    |                       |             |
| <b>4K - TOTALS</b> | <b>115</b> | <b>112</b> | <b>122</b> | <b>109</b> | <b>114</b> | <b>112</b>          |               | 18                   | 20                 | 120                   |             |
| 4K - EDG           | 40         | 40         | 43         | 40         | 39         | 40                  | 2             | 20                   | 40                 |                       |             |
| 4K - HCE           | 75         | 72         | 79         | 69         | 75         | 72                  | 4             | 18                   | 18                 |                       | 8           |
| <b>K - TOTALS</b>  | <b>150</b> | <b>162</b> | <b>140</b> | <b>153</b> | <b>150</b> | <b>147</b>          |               |                      |                    |                       |             |
| K - EDG            | 71         | 74         | 59         | 64         | 63         | 59                  | 3             | 20                   | 21                 | 63                    | 4           |
| K - HCE            | 79         | 88         | 81         | 89         | 87         | 88                  | 4             | 21                   | 21                 | 84                    | 4           |
| <b>1 - TOTALS</b>  | <b>155</b> | <b>154</b> | <b>160</b> | <b>142</b> | <b>161</b> | <b>157</b>          |               |                      |                    |                       |             |
| 1 - EDG            | 68         | 74         | 80         | 62         | 71         | 67                  | 3             | 22                   | 21                 | 63                    | 4           |
| 1 - HCE            | 87         | 80         | 100        | 80         | 90         | 90                  | 4             | 22                   | 21                 | 84                    | 6           |
| <b>2 - TOTALS</b>  | <b>171</b> | <b>166</b> | <b>165</b> | <b>177</b> | <b>146</b> | <b>165</b>          |               |                      |                    |                       |             |
| 2 - EDG            | 71         | 72         | 74         | 78         | 62         | 69                  | 3             | 23                   | 23                 | 69                    | 0           |
| 2 - HCE            | 100        | 94         | 91         | 99         | 84         | 94                  | 4             | 23                   | 23                 | 92                    | 2           |
| <b>3 - TOTALS</b>  | <b>156</b> | <b>164</b> | <b>166</b> | <b>170</b> | <b>174</b> | <b>144</b>          |               |                      |                    |                       |             |
| 3 - EDG            | 65         | 70         | 59         | 75         | 80         | 62                  | 3             | 20                   | 24                 | 72                    | 10          |
| 3 - HCE            | 91         | 94         | 97         | 95         | 94         | 82                  | 4             | 20                   | 24                 | 96                    | 14          |
| <b>4 - TOTALS</b>  | <b>172</b> | <b>166</b> | <b>169</b> | <b>171</b> | <b>172</b> | <b>177</b>          |               |                      |                    |                       |             |
| 4 - EDG            | 70         | 71         | 72         | 72         | 73         | 81                  | 3             | 27                   | 24                 | 72                    | 9           |
| 4 - HCE            | 102        | 95         | 97         | 99         | 99         | 96                  | 4             | 24                   | 24                 | 96                    | 0           |
| <b>5 - TOTALS</b>  | <b>159</b> | <b>178</b> | <b>176</b> | <b>172</b> | <b>171</b> | <b>171</b>          |               |                      |                    |                       |             |
| 5 - EDG            | 66         | 72         | 76         | 79         | 76         | 74                  | 3             | 25                   | 24                 | 72                    | 2           |
| 5 - HCE            | 93         | 106        | 100        | 93         | 95         | 97                  | 4             | 24                   | 24                 | 96                    | 1           |
| 6                  | 151        | 182        | 195        | 185        | 192        | 184                 |               |                      |                    | 190                   | 6           |
| 7                  | 184        | 161        | 192        | 193        | 186        | 194                 |               |                      |                    | 190                   | 4           |
| 8                  | 171        | 189        | 172        | 192        | 199        | 187                 |               |                      |                    | 190                   | 3           |
| 9                  | 200        | 211        | 218        | 193        | 212        | 223                 |               |                      |                    | 205                   | 18          |
| 10                 | 202        | 194        | 206        | 215        | 204        | 210                 |               |                      |                    | 205                   | 5           |
| 11                 | 194        | 198        | 199        | 212        | 210        | 203                 |               |                      |                    | 205                   | 2           |
| 12                 | 213        | 200        | 205        | 200        | 214        | 210                 |               |                      |                    | 205                   | 5           |
| 13                 |            |            |            |            |            |                     |               |                      |                    |                       |             |

|              |             |             |             |             |             |             |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Total</b> | <b>2401</b> | <b>2447</b> | <b>2518</b> | <b>2495</b> | <b>2520</b> | <b>2496</b> |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|