



**SCHOOL BOARD MEETING**  
**5000 South 116<sup>th</sup> Street, Greenfield, WI 53228 – Community/Board Room**  
**Monday, September 25, 2017**  
**Following the WSD Annual Meeting**

**AGENDA**

1. Call to Order, Verify Compliance with Open Meetings Law Notification, and Adoption of Agenda
2. Comments from the Audience Regarding Agenda Items:  
*Per policy 0167.3 this is the only time public participation is permitted. Comments are limited to current agenda items. Anyone having a legitimate interest in an agenda item may participate. Attendees must register their intention to speak upon their arrival at the meeting. Participants are to preface their comments by announcing their name and address; and group affiliation when appropriate. Comments are limited to three (3) minutes unless extended by the Board President, and no participant may speak more than once on the same topic. Comments are to be directed to the Board; no person may address or question Board members individually.*  
  
*Any person or group wishing to have an item considered for the agenda shall submit their request to the Superintendent no later than fourteen (14) calendar days prior to the meeting.*
3. GIFTS/DONATIONS, RECOGNITION, STUDENT & STAFF SPOTLIGHT
  - a. Whitnall Foundation Donation – Flash Mascot Makeover
  - b. WMS Makerspace – Board Table Nameplates
4. CONSENT AGENDA
  - a. Approval of August 28, September 11, and September 18, 2017 meeting minutes
  - b. Approval of September Voucher/Vouchers payable
5. ACTION ITEMS
  - a. Act 32 Resolution Amendment (*Mike Williamson*)
6. REPORTS
  - a. Superintendent Report (*Lisa Olson*)
    - i. Monthly Update of District Goals (*reported on 9/11/17*)
    - ii. Facilities Planning
    - iii. Strategic Planning
7. Items for Future Consideration (*no discussion or action will be taken at this meeting on these items*)
8. Board Member Announcements (*no discussion or action will be taken*)
9. Motion to adjourn

This meeting is a meeting of the Board of Education in public for the purpose of conducting School District business and is not to be considered a public community meeting. Please be aware that the Board of Education cannot discuss nor debate items not on the agenda. There is a time for public participation during the meeting as indicated on the agenda. The Board respectfully asks that comments remain focused on the issues but not on specific personnel, as personnel is handled through other avenues.

***\*\*Any person or group wishing to have an item considered for the agenda shall submit their request to the Superintendent no later than fourteen (14) calendar days prior to the meeting.***

# WHITNALL SCHOOL DISTRICT



School Board Meeting  
Monday, August 28, 2017  
Community / Board Room

## MINUTES

Board Members Present: LuAnn Bird, Quin Brunette, Jonathan Cagle, Jon Jones, Stephanie Richter, Kevin Stachowiak, Nancy Zaborowski

Administration Present: Lisa Olson, Mike Williamson, Jackie Winter, Lynn LeRoy, Charles Tollefsen, Laura Jennaro, Chris D'Acquisto, Logan Peaslee, Todd Iverson, Chris Comp

### Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:30pm

### Comments from the Audience Regarding Agenda Items

None

### GIFTS/DONATIONS AND RECOGNITION

#### HCE PTO Donation

Thank you to HCE PTO for their generous donation.

#### Eagle Scout Recognition – Daniel Wroblewski

Congratulation to graduate Daniel Wroblewski for achieving Eagle Scout status.

### CONSENT AGENDA

- a. Approval of August Vouchers & Vouchers payable
- b. Approval of July 24, August 7, August 14, and August 21, 2017 School Board meeting minutes
- c. Approval of Personnel recommendations
- d. Acceptance of HCE PTO Donation
- e. Approval of Parent Paid Busing
- f. Approval of Seclusion/Restraint Report

Jonathan Cagle asked if anyone wanted to remove an item from the consent agenda. Jon Jones requested item e be removed.

**Motion by Stephanie Richter and second by Quin Brunette to approve items “a,b,c,d, & f” of the consent agenda. Voice vote; Motion carried 7-0.**

#### Item e:

Jon Jones asked for some clarification regarding parent paid busing,

**Motion by Stephanie Richter and second by Nancy Zaborowski to approve item “e” of the consent agenda. Voice vote; Motion carried 6-1**

### REPORTS

#### 2016-17 Budget

Mike Williamson reported on the status of the 2016-17 fiscal year end.

**ACTION ITEMS**

2017-18 Budget for Publication

Some discussion occurred regarding the 2017-18 Budget for Publication.

**Motion by Quin Brunette and second by Jon Jones to approve the 2017-18 Budget for Publication. Voice vote; Motion carried 7-0.**

Second Reading of NEOLA Policy manual

Board members shared their comments regarding the NEOLA Policy Manual.

**Motion by Quin Brunette and second by Stephanie Richter to approve the second reading of the NEOLA Policy Manual. Voice vote; Motion carried 6-1.**

Items for future consideration

- Hazard Areas for busing purposes
- Traffic Flow for the High School – safety hazards
- Parking lot speed

Board Member Announcements

- Condolences/recognition: Brandon Powers – Alumni – passed away
- Thank you HCE PTO for donations
- Good luck on the first day of school

**Motion by Jon Jones and second by Kevin Stachowiak to adjourn. Voice vote; Motion carried 7-0.**

Meeting adjourned at 7:25pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President

# WHITNALL SCHOOL DISTRICT



School Board Meeting  
Monday, September 11, 2017  
Community Board Room

## MINUTES

Board Members Present: LuAnn Bird, Quin Brunette, Jonathan Cagle, Jon Jones,  
Kevin Stachowiak, Nancy Zaborowski

Board Members Absent: Stephanie Richter

Administration Present: Lisa Olson, Mike Williamson, Jackie Winter, Lynn LeRoy,  
Chris D'Acquisto, Lori Kommas, Laura Jennaro, Charles Tollefsen,  
Todd Iverson, Chris Comp

### Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:30pm

Jonathan Cagle read a poem, the board and those present observed a moment of remembrance to 9-11.

### Comments from the Audience Regarding Agenda Items

None

## STUDENT & STAFF SPOTLIGHT

### Building News:

Principals gave highlights of building activities during the opening of the 2017-18 school year.

Lori Kommas – Hales Corners Elementary

Chris D'Acquisto – Edgerton Elementary

Laura Jennaro – Whitnall Middle School

Charles Tollefsen – Whitnall High School

## REPORTS

### Committee Reports:

**Finance & Facilities Committee:** *no report*

**Personnel Committee:** *no report*

**Policy Committee:** *no report*

**Legislative/SWSA Report:** *- no report*

### Superintendent Report:

Lisa Olson reported on the summary of the 2016-17 goals and discussed the 2017-18 District goals. Additionally, she provided the board with a copy of the Strategic Visioning Report.

Representatives from Bray Architects and School Perceptions discussed facilities planning and the upcoming community survey.

### Administrative Reports:

**Summer School.** Jackie Winter reported on the 2016-17 summer school program.

DISCUSSION

Act 32 Resolution Amendment

Mike Williamson discussed the recommendation to amend to Act 32 Resolution that was approved on June 26, 2017, board members' questions regarding the amendment were addressed. The resolution required board action, and if there is to be an amendment that will also require board approval.

Comments from the School Board Regarding Items for Future Consideration:

- none

Board Member Announcements:

- SWSA meeting tomorrow
- Greenfield SD will have an onsite clinic and open house
- Board workshop next Monday
- Volleyball tomorrow

**Motion by Kevin Stachowiak and second by Jon Jones to adjourn. Voice vote;  
Motion carried 6-0**

Meeting adjourned at 9:16pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President

# WHITNALL SCHOOL DISTRICT



Special School Board Meeting  
Monday, September 18, 2017  
Community Board Room

## MINUTES

Board Members Present: LuAnn Bird, Quin Brunette, Jonathan Cagle, Jon Jones, Stephanie Richter,  
Kevin Stachowiak, Nancy Zaborowski

Administration Present: Lisa Olson, Mike Williamson (via speakerphone)

### Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:30pm

### DISCUSSION

#### Act 32 Resolution Amendment

Options were reviewed for the Act 32 Resolution Amendment

**Motion by Kevin Stachowiak and second by Jon Jones to adjourn. Voice vote;  
Motion carried 7-0**

Meeting adjourned at 7:06pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President

**PREPAID VOUCHERS & VOUCHERS PAYABLE**

**August 22, 2017 – September 20, 2017**

**PREPAID VOUCHERS**

Check No.	50809 – 50973	GENERAL FUND	279,644.37
	71577 – 71581	AGENCY FUND	1,325.24

**VOUCHERS PAYABLE**

Check No.	50974 - 51006	GENERAL FUND	17,936.99
	71582 – 71584	AGENCY FUND	2,810.48

<b>Date:</b>	<b>September 25, 2017</b>	<input type="checkbox"/> <b>Discussion Item Only</b>
<b>To:</b>	<b>Whitnall School Board</b>	<input type="checkbox"/> <b>Discussion Item and Future Action Item</b>
<b>From:</b>	<b>Michael Williamson, Director of Business Services</b>	<input checked="" type="checkbox"/> <b>Action Item</b>
<b>Subject:</b>	<b>Act 32 Resolution Amendment</b>	<input checked="" type="checkbox"/> <b>Attachments Included</b>

**Board Consideration or Action:** Recommendation to amend the Act 32 Resolution as approved on June 26, 2017 to \$485,000 as attached.

**Reason for Consideration or Action:** The resolution requires Board action. This action was approved by the Board on June 26 and if there is an amendment, this would require Board approval as well.

**Background/Reference:** An Energy Exemption was approved by the Board of Education on June 26, 2017. The total amount was for \$600,000. While the work has been completed at the high school, the discussion should revolve around whether the amount should be amended through the use of Fund 41.

**Changes Since the Committee of the Whole:** Fund 41 has not been funded since the 2009-2010 fiscal year. Since that year, the District has used as little as \$4,230 and as much as \$385,000 in any given year. In 2016-2017, \$385,000 was used in a strategic manner in which to mitigate the negative state aid impact that Whitnall would have realized due to self-funded insurance costs that were \$529,000 above budget. With this in mind, most years have had strategic and pre-planned purposes for using the fund and 2017-2018 is expected to be no different.

The fund had a high balance of approximately \$1.5 million at the end of 2010 which, at the point, the fund stopped being levied for at the annual meeting. As of June 30, 2017, the fund balance was approximately \$512,000. The current plan for 2017-2018 is to levy \$117,000 at the annual meeting and spend \$167,000 on personalizing learning spaces at HCE, EES, WMS. These planned expenditures will decrease the Fund 41 fund balance to \$462,000 at the end of the 2017-2018 fiscal year. Should there be unexpected revenues or realized savings throughout the year, it may be possible to shift some expenditures into the general fund and not decrease the fund balance in Fund 41.

The District levied for \$600,000 in Act 32 work in June 2017 for energy efficient projects performed during the summer using variables at the time which would not have increased the mill rate. This assumed a balanced budget at year end (which influences state aid) as well as property valuation increases of 1.5% and student membership to be about 2090 (compared to 2074 in 2016-2017)

While very few variables have been determined, we have a better sense about where some variables may land, high or low, compared to the projections. First, we are almost certain to receive less state aid than previously forecast due to extremely bad health insurance months in May and June and thus going well beyond the budgeted amount. Second, we received initial estimates in mid-August that



property valuations only increased by .48%. Even though property valuations are not verified until mid-October, it is extremely unlikely to see an increase of 1% to meet our projection of 1.5%. It is unlikely we will see membership counts prior to Monday night's Board meeting.

Armed with this information, it is likely that we will see a 2.3% increase in the levy amount which equates to a 2.01% increase in the mill rate. This means a mill rate of \$10.07, again, with variables still in place. It is important to note that the majority of the mill rate increase is due to property valuation not increasing as much as projected. In other words, because property valuations are not increasing significantly, the increased mill rate produces the effects to taxpayers that were put in the public packet on August 28th. The mill rate history will be presented during the Budget Hearing for some historical context.

The Board has the option to mitigate some of the tax increase by further spending down Fund 41. The following table lays out potential options:

<b>Rationale</b>	<b>Amended Resolution</b>	<b>Use of Fund 41</b>	<b>Final Fund 41 Balance</b>	<b>Projected Mill Rate for 17-18</b>
Stick with the original resolution	N/A	\$0	\$462,000	\$10.14
Make up the difference lost by our deficit	Levy for \$485,000 from \$600,000	\$115,000	\$347,000	\$10.07
Make up the difference in the estimated equalized value	Levy for \$275,000 from \$600,000	\$325,000	\$137,000	\$9.94

If the Board wishes to mitigate the mill rate increase, my recommendation would be to amend the Act 32 Resolution to levy for \$485,000 and not beyond that. This will decrease the mill rate by 7 cents. In this instance, if the final mill rate comes in at \$10.10 dependent upon other variables in October, that means it would have been \$10.17. This would leave a budgeted fund balance of \$347,000 at the conclusion of the 2017-2018 fiscal year. Please remember that this reduction would cause the mill rate impacts for the referendum to increase by approximately 7 cents should Energy Efficiency levy be lowered.

**Cost Factor:**

**Included in current budget?**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **X** \_\_\_\_\_

**RESOLUTION FOR REVENUE LIMIT EXEMPTIONS  
FOR ENERGY EFFICIENCIES**

Be it resolved that the school district of Whitnall School District is exercising its taxing authority under s. 121.91 (4) (o), Wis. Stats., on or before October 1st, to exceed the revenue limit on a non-recurring basis by an amount the district will spend on new energy efficiency measures and energy efficiency products for projects in the 2017-2018 school year.

The amount to be expended:

<u>School Year</u>	<u>Amount</u>
2017-2018	\$485,000

After review of the recommendations report per s. 66.0133 (2) (b), Stats., the district has determined that the \$485,000 it would spend on energy efficiency projects recommended in the report is not likely to exceed the amount to be saved in annual utility costs of \$3,778 and non-utility costs of \$25,172 over the remaining 25 year useful life of the facility to which the measures apply.

The board has entered into a 1-year performance contract under s. 66.0133, Stats., with Trane for a project to implement the following energy efficiency measures or to purchase energy efficiency products. The board has also identified the following cost recovery performance indicators to measure energy savings and/or operational savings for each measure or product, including the timeline for cost recovery:

<b>Energy Conservation Measures</b>	<b>Annual Utility Savings</b>	<b>Annual Operation Savings</b>	<b>Annual Capital Cost Avoidance</b>	<b>Capital Investment</b>	<b>Simple Payback (Years)</b>
Lighting	\$2979	\$3,783	\$1,156	\$123,484	15.59
DHW Heaters	\$675	\$135	\$5,779	\$231,157	35.08
Chilled Water Upgrade	\$124	\$3,918	\$10,401	\$245,359	16.98

The Board shall annually perform an evaluation of the performance indicators and shall report to the electorate as an addendum in the required published budget summary document per s. 65.90, Wis. Stats., and in the school district's newsletter or in the published minutes of the school board meeting. The Board shall use this evaluation to determine the amount of energy or utility cost savings, as a result of the project, that shall be applied to retire the debt.

Dated September 25, 2017

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Lisa Olson, Superintendent

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Kevin Stachowiak, Clerk