



SCHOOL BOARD MEETING
5000 South 116th Street, Greenfield, WI 53228 – Community/Board Room
Monday, August 28, 2017 – 6:30pm

AGENDA

1. Call to Order, Verify Compliance with Open Meetings Law Notification, and Adoption of Agenda
2. Pledge to the Flag
3. Comments from the Audience Regarding Agenda Items:
This is the only time audience members may comment on current agenda items. Persons addressing the Board are to state their name and address for the record and their comments may be limited to only one (1) time, and to five (5) minutes.
4. GIFTS/DONATIONS AND RECOGNITION
 - a. HCE PTO Donation – consent agenda approval
 - b. Eagle Scout Recognition – Daniel Wroblewski
5. CONSENT AGENDA
 - a. Approval of August Vouchers & Vouchers Payable
 - b. Approval of July 24, August 7, August 14, and August 21, 2017 School Board meeting minutes
 - c. Approval of Personnel Recommendations
 - d. Acceptance of HCE PTO Donation
 - e. Approval of Parent Paid Busing
 - f. Approval of Seclusion/Restraint Report
6. REPORTS
 - a. 2016-17 Budget
7. ACTION ITEMS
 - a. 2017-18 Budget for Publication
 - b. Second Reading of NEOLA Policy manual
7. Items for Future Consideration *(no discussion or action will be taken at this meeting on these items)*
8. Board Member Announcements *(no discussion or action will be taken)*
10. Motion to adjourn

This meeting is a meeting of the Board of Education in public for the purpose of conducting School District business and is not to be considered a public community meeting. Please be aware that the Board of Education cannot discuss nor debate items not on the agenda. There is a time for public participation during the meeting as indicated on the agenda. The Board respectfully asks that comments remain focused on the issues but not on specific personnel, as personnel is handled through other avenues.

PREPAID VOUCHERS & VOUCHERS PAYABLE

JULY 18, 2017 – August 22, 2017

PREPAID VOUCHERS

Check No.	50536 – 50755	GENERAL FUND	667,493.17
	71555 – 71573	AGENCY FUND	11,928.26

VOUCHERS PAYABLE

Check No.	50756 – 50808	GENERAL FUND	187,250.95
	71574 – 71576	AGENCY FUND	1,369.57



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Whitnall School District

School Board Business Meeting
Monday, July 24, 2017
Community / Board Room

MINUTES

Board Members Present: Quin Brunette, Jonathan Cagle, Jon Jones, Stephanie Richter, Kevin Stachowiak

Board Members Absent: LuAnn Bird, Nancy Zaborowski

Administration Present: Lisa Olson, Mike Williamson, Jackie Winter, Lynn LeRoy, Charles Tollefsen, Laura Jennaro, Ryan Relich, Lori Komasa, Todd Iverson, Chris Comp

Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:30pm

Comments from the Audience Regarding Agenda Items

None

GIFTS/DONATIONS AND RECOGNITION

None

CONSENT AGENDA

- a. Approval of July Vouchers & Vouchers payable
- b. Approval of June 26 and July 10, 2017 School Board meeting minutes
- c. Approval of Personnel recommendations
- d. Approval of Early Graduation Requests

Jonathan Cagle asked if anyone wanted to remove an item from the consent agenda. No items were removed.

Motion by Stephanie Richter and second by Kevin Stachowiak to approve items “a,b,c,&d” of the consent agenda. Voice vote; Motion carried 5-0.

REPORTS/DISCUSSION

Facilities Planning – Ongoing Discussion (Bray Architects)

Michael Hacker from Bray Architects presented part 1 of the facilities study (elementary school & middle school infrastructure). Bray will return on August 14th with information regarding the high school and an executive summary.

Glance at Achievement Data: ACT & WHS Graduate Survey

Ryan Relich reported on ACT achievement data, both current and historical data. Lisa Olson reported regarding the WHS Graduate survey and data results. Ryan Relich & Lisa Olson both took time to address board member questions.

Graduation venue

Lisa Olson, Todd Iverson, and Charles Tollefsen provided information regarding the graduation venue and options available. Board members would like additional pricing information brought forward at the meeting on August 14.

July 24, 2017

Page 2

Items for future consideration

- None

Board Member Announcements

- Girls Volleyball camp this week

Motion by Stephanie Richter and second by Kevin Stachowiak to adjourn. Voice vote; Motion carried 5-0.

Meeting adjourned at 7:29pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President



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Whitnall School District

Special School Board Meeting
Monday, August 7, 2017
Community / Board Room

MINUTES

Board Members Present: Quin Brunette, Jonathan Cagle, Stephanie Richter, Kevin Stachowiak,

Administration Present: Lisa Olson

Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:05pm

CONSENT AGENDA

a. Approval of Personnel Recommendations

Jonathan Cagle asked if anyone wanted to remove the item from the consent agenda. It was not removed.

Motion by Stephanie Richter and second by Kevin Stachowiak to approve item “a” of the consent agenda. Voice vote; Motion carried 4-0.

Motion by Stephanie Richter and second by Quin Brunette to adjourn. Voice vote; Motion carried 4-0

Meeting adjourned at 6:09pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President



ENGAGE • PREPARE • ACHIEVE

Whitnall School District

School Board Committee of the Whole Meeting
Monday, August 14, 2017
Community Board Room

MINUTES

Board Members Present: LuAnn Bird, Quin Brunette, Jonathan Cagle, Jon Jones,
Stephanie Richter, Kevin Stachowiak, Nancy Zaborowski

Administration Present: Lisa Olson, Mike Williamson, Lynn LeRoy, Charles Tollefsen,
Todd Iverson, Lori Komars, Chris D'Acquisto

Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:30pm

Comments from the Audience Regarding Agenda Items

Eileen Valaitis, 9160 Wildflower Court, Hales Corners – commented regarding the NEOLA policies that are being reviewed.

STUDENT & STAFF SPOTLIGHT

None

REPORTS

Committee Reports:

Finance & Facilities Committee: *no report*

Personnel Committee: *no report*

Policy Committee: Policy Committee meeting on August 7, 2017 to begin review of NEOLA policies – those policies will be reviewed by the board later this evening.

Legislative/SWSA Report: *no report*

Superintendent Report:

Lisa Olson reported on the status of Facilities Planning and a timeline for an upcoming workshop and community survey. More information will be available during the facilities planning report during Administrative reports.

Administrative Reports:

Facilities Planning. Mike Hacker & Ryan Sands, Bray Architects presented volume 2, the High School Analysis, of their complete district wide facility study. Additionally, they reviewed the District needs summary.

Graduation Venue: Mike Williamson and Todd Iverson reported on information received since our last board meeting. Todd Iverson reported on four different options and costs associated with those options. Todd Iverson addressed board members' questions regarding the researched options.

DISCUSSION

NEOLA Policy Manual

Lisa Olson reviewed that the NEOLA policies are now ready for board review. Administration & Policy committee have reviewed policies. The committee identified a few policies that required further discussion. Policies 0167.3, 6235, 6320, & 9140 were discussed. The next step will be to

approve the policy manual and develop the Administrative Guidelines. Individual board members had questions and discussion regarding a few policies occurred.

2017-18 Preliminary Budget

Mike Williamson reviewed the preliminary budget which will be published in September and presented at the annual meeting.

Room 280 Construction

Mike Williamson reviewed the proposed room 280 construction, and addressed board members' questions.

66.0301 Agreement – Regional Special Ed Center

Mike Williamson reviewed the 66.0301 agreement and addressed board members' questions.

Comments from the School Board Regarding Items for Future Consideration:

- none

Board Member Announcements:

- Thank you to the Middle & High school principals for the "Welcome back" emails!
- Varsity Football game is Friday
- Saturday is our first outdoor swim meet
- Girls Tennis meet – tomorrow
- The Science Club is meeting for the Solar Eclipse on Monday

Motion by Jon Jones and second by Quin Brunette to adjourn. Voice vote; Motion carried 7-0

Meeting adjourned at 9:40pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President



ENGAGE • PREPARE • ACHIEVE

Whitnall School District

Special School Board Meeting
Monday, August 14, 2017
Community / Board Room

MINUTES

Board Members Present: LuAnn Bird, Quin Brunette, Jonathan Cagle, Jon Jones,
Stephanie Richter, Kevin Stachowiak, Nancy Zaborowski

Administration Present: Lisa Olson, Mike Williamson, Lynn LeRoy, Charles Tollefsen,
Todd Iverson, Lori Komars, Chris D'Acquisto

Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 9:40pm

ACTION ITEMS

Room 280 Construction

Motion by Jon Jones and second by Quin Brunette to approve Room 280 Construction. Voice vote; motion carried 7-0.

66.0301 Agreement – Regional Special Ed Center

Motion by Kevin Stachowiak and second by Quin Brunette to approve the 66.0301 Agreement – Regional Special Ed Center. Voice vote; motion carried 7-0.

Motion by Jon Jones and second by Quin Brunette to adjourn. Voice vote; motion carried 7-0.

Meeting adjourned at 9:42pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President



ENGAGE • PREPARE • ACHIEVE

Whitnall School District

Special School Board Meeting
Monday, August 21, 2017
Community / Board Room

MINUTES

Board Members Present: LuAnn Bird, Quin Brunette, Jonathan Cagle, Stephanie Richter, Kevin Stachowiak, Jon Jones (via technology)

Board Members Absent: Nancy Zaborowski

Administration Present: Lisa Olson, Mike Williamson

Verification of Meeting Notice and Adoption of Agenda

Board Members affirmed they received proper notification and adopted the agenda as presented. Meeting called to order at 6:30pm

CONSENT AGENDA

a. Approval of Personnel Recommendations

Jonathan Cagle asked if anyone wanted to remove the item from the consent agenda. It was not removed.

Motion by Stephanie Richter and second by Kevin Stachowiak to approve item “a” of the consent agenda. Voice vote; Motion carried 6-0.

DISCUSSION/ACTION ITEMS

First Reading – NEOLA Policy Manual

The board held a discussion regarding the NEOLA policy manual & their thoughts on specific policies. Additionally, discussed process for putting Administrative Guidelines in place.

Motion by Stephanie Richter and second by Quin Brunette to approve the first reading of the NEOLA Policy manual. Voice vote; Motion carried 5-1

Motion by Stephanie Richter and second by Kevin Stachowiak to adjourn. Voice vote; Motion carried 6-0.

Meeting adjourned at 7:45pm

Respectfully submitted,

Kevin Stachowiak, School Board Clerk

Jonathan Cagle, School Board President



Personnel Recommendations Form
Whitnall Board of Education
Consent Agenda
Meeting: August 28, 2017

New Hires					
Name	Position	Salary/Rate	FTE	Start Date	Comments
Jessica Schultz	Art Teacher	\$43,500	1.0	08/28/2017	
Lisa Benishek	Language Arts Teacher	\$45,000	1.0	08/28/2017	

Resignations/Retirements				
Name	Position	FTE	Last Date	Comments

Transfers/ Adjustments							
Name	Current Position	Current Salary/Rate	Last Date	New Position	Start Date	New Salary/Rate	Comments

Miscellaneous						
Name	Position	Salary/Rate	FTE	Start Date	Last Date	Comments

Karen S Gonzalez
Human Resources Manager

8-28-2017
Date

Michelle [Signature]
Director of Business Services

8/28/2017
Date

[Signature]
Superintendent

8-28-17
Date

Date: August 28, 2017

To: Whitnall School Board

From: Lori Komars

Subject: Donation

- Discussion Item Only
- Discussion Item and Future Action Item
- Action Item
- Attachments Included

Board Consideration or Action: Per policy the board accepts/takes action on any donation in excess of \$1,000

Reason for Consideration or Action: HCE PTO has generously donated \$5,000 for a future playground equipment purchase. Additionally, they donated \$5,400 to our HCE staff for purchases in the upcoming school year.

Background/Reference:

Cost Factor: None

Included in current budget?

Yes _____ No x

Explanation: Donation

Date: August 28, 2017 Discussion Item Only
To: Whitnall School Board Discussion Item and Future Action Item
From: Michael Williamson, Director of Business Services x Action Item
Subject: Paid Parent Bussing Contract x Attachments Included

Board Consideration or Action: Recommendation to approve the 2017-2018 Paid Parent Bussing amount.

Reason for Consideration or Action: State Statute requires the Board of Education to approve paid parent bussing on an annual basis.

Background/Reference: Attached you will find the worksheet provided by DPI in determining an appropriate transportation costs for parents who wish to contract with the District who are currently ineligible to ride the bus or for private school students who are eligible for bussing because they are Whitnall residents.

- 2012-2013: \$472
- 2013-2014: \$472
- 2014-2015: \$575
- 2015-2016: \$600
- 2016-2017: \$548
- 2017-2018: \$609

Changes Since the Committee of the Whole:

Cost Factor:	Included in current budget?	Yes	<u> </u>	No	<u> </u>	None	<u> </u>
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**CALCULATION OF SCHOOL DISTRICT'S AVERAGE COST PER PUPIL
FOR BUS TRANSPORTATION IN THE PREVIOUS YEAR**

The following worksheet is provided to assist the school district in determining its average cost per pupil for bus transportation in the previous school year, exclusive of transportation for kindergarten pupils during the noon hour and for pupils with disabilities who received special transportation. Wisconsin Uniform Financial Accounting Requirements (WUFAR) function codes are provided when available. **Provide data in cells shaded in yellow, where applicable. Average cost per pupil will be automatically calculated and shown on line 8.**

[To view the actual appendix to Administrative Code PI-7, click here.](#)

Today's Date	
Average cost in school year	
For contract effective in (school year)	

	WUFAR code	Amount
1. Regular (home to school) bus transportation- district-owned vehicles	256 210	
2. Regular (home to school) bus transportation- contracted vehicles	256 710	\$534,913.87
3. Indicate the portion (if any) of the following that is attributable to regular (home to school) bus transportation		
Direction of pupil transportation	256 100	
Vehicle repairs	256 500	
Vehicle servicing	256 600	
Insurance	256 800	
Vehicle depreciation		
Bus garage		
Fuel		
4. Subtotal (lines 1. through 3.)		\$534,913.87
5. Cost of transportation of Kindergarten pupils at the noon hour		\$12,803.73
6. Total regular (home-to-school) bus transportation cost (Amount shown on line 4., less amount shown on line 5.)		\$522,110.14
7. Number of pupils transported*		857
8. Average Cost Per Pupil for Regular Bus Transportation (Amount shown on line 6., divided by number shown on line 7.)		\$609.23

If the amount shown on line 8 is greater than the amount obtained by multiplying \$5 times the distance in miles between the pupil's home and the private school the pupil attends, measured along the usually traveled route, the annual payment under the contract must be at least equal to the amount shown on line 8, up to the actual cost of the transportation.

*Number of pupils transported means the number of pupils who were transported on a bus at least once during the school year for the purpose of attending curricular programs or activities, excluding pupils with disabilities who received special transportation and kindergarten pupils transported only during the noon hour.

Date completed _____

Completed by _____

Date: August 24, 2017

To: Whitnall School Board Discussion Item Only

From: Jackie Winter, Director of Pupil Services Discussion Item and Future Action Item

Subject: Seclusion & Restraint Report Action Item

Attachments Included

Board Consideration or Action: Board approval of report

Reason for Consideration or Action: annual DPI requirement

Background/Reference:

Cost Factor:

Included in current budget? Yes No

Explanation:

Seclusion/Restraint Reporting Requirement Under Act 125

The school must maintain all written reports of incidents of seclusion and/or physical restraint and compile them into an annual report to the school board. By September 1, the principal or designee will report the number of incidents of seclusion and physical restraint from the previous school year. The report must indicate the total number of students involved in the incidents, and must identify the number of students with disabilities involved in the incidents. This annual report must be maintained at the district level; it is not reported to the Department of Public Instruction. This report is subject to open records requests. The reporting requirements included in the Act are the same as those provided by the US Department of Education, Office of Civil Rights, for use in its data collection.

The Whitnall School District trains selective staff using the Crisis Prevention Program (CPI) and updates this training annually. One of our special education staff members has been certified as a CPI trainer, which added a degree of flexibility in terms of scheduling CPI training for our staff.

During the 2016/17 school year, there were 30 incidents of seclusion/restraint in the Whitnall School District at the elementary level. The incidents involved 11 students total. Of the 30 total, 28 are students with disabilities and 2 are regular education students.

Date: August 28, 2017
To: Whitnall School Board X **Report Only**
From: Michael Williamson, Director of Business Services
Subject: 2016-2017 Financial Report

Summary and Background:

With the auditors on site, we have nearly finalized the 2016-2017 fiscal year. While adjustments can still be made by the auditors, those adjustments should be minor in nature and should not substantially alter the bottom line however, if something changes, I will surely follow up with the Board. The 2016-2017 fiscal year ended with a deficit mainly due to being over budget in health insurance costs. Because of this, it caused some negative outcomes for 2017-2018 that we tried to mitigate through the use of Fund 41.

Our health insurance costs were \$529,000 above budget in 2016-2017. I've attached an appendix (Health Insurance Results) to show the last seven years of insurance costs versus the budget and corresponding fund balance increase or decrease in Fund 10. The total health insurance costs were \$856,000 greater in 2016-2017 than in 2015-2016. The last time we spent significantly more than this was in the 2010-2011 fiscal year. Taking this into account, as well as other budgeting oddities, we had an initial deficit of \$621,000 in 2016-2017. This would have produced an estimated \$217,000 less state aid than initially estimated by DPI on July 1.

In order to mitigate this Fund 10 deficit and to minimize the loss in state aid, we have re-categorized approximately \$385,000 worth of work performed during the 2016-2017 to Fund 41. We had budgeted for \$325,000 of expenses but found it best to use more of the funds. It is far better to use our reserves in this account than to drop our General Fund Balance by such a significant amount. By using Fund 41 and using our reserves in Fund 38 to offset a debt payment, we reduced our deficit to \$191,000.

This will cause us to lose approximately \$76,000 in aid from initial estimates instead of \$217,000. Regardless, this loss in aid coupled with a surprising low estimate in property values (City of Greenfield had a loss in property value of .4% versus a state wide average of 4% increase) will have consequences on the mill rate that may not be overcome by the use of Fund 41, nor may be wise to deplete Fund 41. I've attached another appendix (Possible Mill Rate Implications) which produces tax levy impact if we do not use Fund 41 at to offset any of the Act 32 work levied for 2017-2018.

Moving forward, our obvious concern is health costs. We are already strategizing appropriate messages to get out to our staff based on the 2016-2017 outcomes. As financial information becomes clearer throughout September, the Board should be prepared to make a decision on the further use of Fund 41 by the end of September to offset any

potential Act 32 projects.

APPENDIX A: HEALTH INSURANCE RESULTS

Fiscal Year	Total Health Costs	Budget Result (Health)	Fund Balance Result
2010-2011	\$3,586,759	\$444,374	\$2,925,744
2011-2012	\$3,232,877	\$319,335	\$5,179,459
2012-2013	\$3,467,790	\$158,197	\$16,339
2013-2014	\$2,603,260	\$1,178,828	\$583,116
2014-2015	\$3,004,435	\$470,689	\$452,482
2015-2016	\$2,550,096	\$839,794	\$96,764
2016-2017	\$3,406,207	(\$529,000)	\$191,000

APPENDIX B: POSSIBLE MILL RATE IMPLICATIONS

Based on 2016-2017 RESULTS

2017-2018 MILL RATE OF \$10.14 VERSUS \$9.94

ESTIMATE OF PROPERTY TAX INCREASES W/O USE OF FUND 41

ESTIMATE PROPERTY VALUE INCREASES

FRANKLIN: 4.1%

CITY OF GREENFIELD: -.4%

VILLAGE OF HALES CORNERS: .2%

CITY OF FRANKLIN RESULTS (13.82% OF TAX BASE)

2016 HOME VALUE	2017 HOME VALUE	INCREASE IN TAXES
\$100,000	\$104,100	\$61
\$150,000	\$156,150	\$92
\$200,000	\$208,200	\$123
\$300,000	\$312,300	\$184

CITY OF GREENFIELD (45.60% OF TAX BASE)

2016 HOME VALUE	2017 HOME VALUE	INCREASE IN TAXES
\$100,000	\$99,600	\$16
\$150,000	\$149,400	\$24
\$200,000	\$199,200	\$32
\$300,000	\$298,800	\$48

VILLAGE OF HALES CORNERS (40.58% OF TAX BASE)

2016 HOME VALUE	2017 HOME VALUE	INCREASE IN TAXES
\$100,000	\$100,200	\$22
\$150,000	\$150,300	\$33
\$200,000	\$200,400	\$44
\$300,000	\$300,600	\$66

Date:	August 28, 2017	<input type="checkbox"/>	Discussion Item Only
To:	Whitnall School Board	<input type="checkbox"/>	Discussion Item and Future Action Item
From:	Michael Williamson, Director of Business Services	<input checked="" type="checkbox"/>	Action Item
Subject:	Preliminary Budget for Publication	<input type="checkbox"/>	Attachments Included

Board Consideration or Action: Recommendation to approve the 2017-2018 Preliminary Budget for publication

Reason for Consideration or Action: Approval of a published budget will be used for the annual meeting on September 25, 2017 and published in the paper 10 days before the annual meeting on subsequent weeks

Background/Reference: While a preliminary budget was passed in June, we continue to tweak the budget based on new hires, changing circumstances, and changing priorities. While the budget will continue to change and variables will become known entities in October, having a point in time where the Board can see what will be published is important. Even though numbers may continue to change between now and September 26 at the Annual Meeting, this is the budget that will be published and presented. In October, when we pass the Original Budget, we will create a list of significant changes between this published budget and the Original Budget.

At the Annual Meeting, we will go into detail about the priorities that are reflected in this budget. In the meantime, here is a list of items that we’re watching that could cause swings in the budget:

- 1) Passage of the Biennium
- 2) Staff Hires
- 3) Continuing to fine tune the Special Education budget.
- 4) The effect increased expenditures in health insurance will ultimately have on our state aid allocation.
- 5) Student FTE is estimated at 2090

Attached is the budget format that should be approved as well as the format it will be published in. One important note is that the current “Unaudited 2016-2017” Column is really the 2016-2017 Budget. We are still waiting on two major expenditures to finalize an “Unaudited 2016-2017”. Those major expenditures are the final reconciliation of health insurance as well as the Special Education transfer amount.

Changes Since the Committee of the Whole: Since there is more up to date numbers since our last meeting 2 weeks ago (specifically new hires and B&G project adjustments, I’ve updated the publication to reflect that.

Cost Factor:	Included in current budget?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	None	<input type="checkbox"/>
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Whitnall School District

Recommended Format for Budget Adoption

Instructions: This recommended format contains the minimum detail that a school board should include in an adopted budget. Any subsequent changes made by the school board to the adopted budget should be processed as required by s.65.90 (5).

BUDGET ADOPTION 2017-18			
GENERAL FUND (FUND 10)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
Beginning Fund Balance (Account 930 000)	\$6,800,189.03	\$6,703,426	\$6,703,426
Ending Fund Balance, Nonspendable (Acct. 935 000)	\$0.00	\$0	\$0
Ending Fund Balance, Restricted (Acct. 936 000)	\$0.00	\$0	\$0
Ending Fund Balance, Committed (Acct. 937 000)	\$0.00	\$0	\$0
Ending Fund Balance, Assigned (Acct. 938 000)	\$0.00	\$0	\$0
Ending Fund Balance, Unassigned (Acct. 939 000)	\$0.00	\$0	\$0
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	\$6,703,425.76	\$6,703,426	\$6,703,426
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	\$2,952.83	\$0	\$0
Local Sources			
210 Taxes	\$15,897,364.00	\$16,042,717	\$16,103,648
240 Payments for Services	\$10,903.00	\$9,000	\$5,000
260 Non-Capital Sales	\$10,934.00	\$99,000	\$31,330
270 School Activity Income	\$19,808.94	\$15,000	\$15,000
280 Interest on Investments	\$10,264.44	\$9,000	\$25,000
290 Other Revenue, Local Sources	\$402,729.63	\$349,365	\$394,500
Subtotal Local Sources	\$16,352,004.01	\$16,524,082	\$16,574,478
Other School Districts Within Wisconsin			
310 Transit of Aids	\$7,371.72	\$0	\$0
340 Payments for Services	\$2,794,699.72	\$3,122,876	\$3,311,557
380 Medical Service Reimbursements	\$0.00	\$0	\$0
390 Other Inter-district, Within Wisconsin	\$0.00	\$0	\$0
Subtotal Other School Districts within Wisconsin	\$2,802,071.44	\$3,122,876	\$3,311,557
Other School Districts Outside Wisconsin			
440 Payments for Services	\$0.00	\$0	\$0
490 Other Inter-district, Outside Wisconsin	\$0.00	\$0	\$0
Subtotal Other School Districts Outside Wisconsin	\$0.00	\$0	\$0
Intermediate Sources			
510 Transit of Aids	\$0.00	\$0	\$0
530 Payments for Services from CCDEB	\$0.00	\$0	\$0
540 Payments for Services from CESA	\$0.00	\$0	\$0
580 Medical Services Reimbursement	\$0.00	\$0	\$0
590 Other Intermediate Sources	\$0.00	\$0	\$0
Subtotal Intermediate Sources	\$0.00	\$0	\$0
State Sources			
610 State Aid -- Categorical	\$861,859.51	\$974,168	\$437,000
620 State Aid -- General	\$5,495,728.00	\$6,953,934	\$6,109,000

630 DPI Special Project Grants	\$4,575.50	\$0	\$0
640 Payments for Services	\$0.00	\$0	\$0
650 Student Achievement Guarantee in Education (SAGE Grant)	\$0.00	\$0	\$0
660 Other State Revenue Through Local Units	\$0.00	\$0	
690 Other Revenue	\$41,402.60	\$35,000	\$974,598
Subtotal State Sources	\$6,403,565.61	\$7,963,102	\$7,520,598
Federal Sources			
710 Federal Aid - Categorical	\$0.00	\$0	\$0
720 Impact Aid	\$0.00	\$0	\$0
730 DPI Special Project Grants	\$45,543.65	\$70,000	\$94,000
750 IASA Grants	\$249,750.62	\$285,000	\$257,000
760 JTPA	\$0.00	\$0	\$0
770 Other Federal Revenue Through Local Units	\$0.00	\$0	\$0
780 Other Federal Revenue Through State	\$83,581.17	\$80,000	\$80,000
790 Other Federal Revenue - Direct	\$0.00	\$0	\$0
Subtotal Federal Sources	\$378,875.44	\$435,000	\$431,000
Other Financing Sources			
850 Reorganization Settlement	\$0.00	\$0	\$0
860 Compensation, Fixed Assets	\$119,515.50	\$189,500	\$0
870 Long-Term Obligations	\$0.00	\$0	\$0
Subtotal Other Financing Sources	\$119,515.50	\$189,500	\$0
Other Revenues			
960 Adjustments	\$618.29	\$50,000	\$20,000
970 Refund of Disbursement	\$79,609.06	\$4,600	\$20,000
980 Medical Service Reimbursement	\$0.00	\$0	\$6,000
990 Miscellaneous	\$3,202.54	\$0	\$0
Subtotal Other Revenues	\$83,429.89	\$54,600	\$46,000
TOTAL REVENUES & OTHER FINANCING SOURCES	\$26,142,414.72	\$28,289,160	\$27,883,633
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	\$3,902,716.00	\$4,082,955	\$4,096,558
120 000 Regular Curriculum	\$5,752,296.83	\$5,813,036	\$6,222,478
130 000 Vocational Curriculum	\$337,722.05	\$347,611	\$307,129
140 000 Physical Curriculum	\$620,461.18	\$627,606	\$646,497
160 000 Co-Curricular Activities	\$555,454.78	\$549,821	\$512,852
170 000 Other Special Needs	\$178,055.81	\$180,905	\$194,854
Subtotal Instruction	\$11,346,706.65	\$11,601,934	\$11,980,368
Support Sources			
210 000 Pupil Services	\$874,604.98	\$908,645	\$946,891
220 000 Instructional Staff Services	\$978,132.41	\$1,065,611	\$1,439,952
230 000 General Administration	\$529,077.91	\$371,686	\$459,261
240 000 School Building Administration	\$1,369,146.11	\$1,440,193	\$1,328,691
250 000 Business Administration	\$4,480,608.61	\$5,978,975	\$4,952,546
260 000 Central Services	\$1,592,485.11	\$1,748,671	\$1,210,133
270 000 Insurance & Judgments	\$246,362.48	\$250,000	\$249,000
280 000 Debt Services	\$65,414.36	\$64,865	\$2,500
290 000 Other Support Services	\$491,751.98	\$388,425	\$404,645

Subtotal Support Sources	\$10,627,583.95	\$12,217,071	\$10,993,619
Non-Program Transactions			
410 000 Inter-fund Transfers	\$3,492,203.52	\$3,715,555	\$3,891,218
430 000 Instructional Service Payments	\$768,240.57	\$744,600	\$1,009,429
490 000 Other Non-Program Transactions	\$4,443.30	\$10,000	\$9,000
Subtotal Non-Program Transactions	\$4,264,887.39	\$4,470,155	\$4,909,647
TOTAL EXPENDITURES & OTHER FINANCING USES	\$26,239,177.99	\$28,289,160	\$27,883,634

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	\$21,458.15	\$36,084	\$36,084
900 000 Ending Fund Balance	\$36,084.04	\$36,084	\$36,084
REVENUES & OTHER FINANCING SOURCES	\$24,744.54	\$35,000	\$35,000
100 000 Instruction	\$6,900.07	\$23,000	\$23,000
200 000 Support Services	\$3,218.58	\$12,000	\$12,000
400 000 Non-Program Transactions	\$0.00	\$0	\$0
TOTAL EXPENDITURES & OTHER FINANCING USES	\$10,118.65	\$35,000	\$35,000

SPECIAL EDUCATION FUND (FUND 27)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	\$0.00	\$0	\$0
900 000 Ending Fund Balance	\$0.00	\$0	\$0
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	\$3,492,203.52	\$3,715,455	\$3,891,218
Subtotal Transfers-in	\$3,492,203.52	\$3,715,455	\$3,891,218
Local Sources			
240 Payments for Services	\$0.00	\$0	\$0
260 Non-Capital Sales	\$0.00	\$0	\$0
270 School Activity Income	\$0.00	\$0	\$0
290 Other Revenue, Local Sources	\$0.00	\$0	\$0
Subtotal Local Sources	\$0.00	\$0	\$0
Other School Districts Within Wisconsin			
310 Transit of Aids	\$0.00	\$0	\$0
340 Payments for Services	\$12,293.00	\$0	\$0
380 Medical Service Reimbursements	\$0.00	\$0	\$0
390 Other Inter-district, Within Wisconsin	\$0.00	\$0	\$0
Subtotal Other School Districts within Wisconsin	\$12,293.00	\$0	\$0
Other School Districts Outside Wisconsin			
440 Payments for Services	\$0.00	\$0	\$0
490 Other Inter-district, Outside Wisconsin	\$0.00	\$0	\$0
Subtotal Other School Districts Outside Wisconsin	\$0.00	\$0	\$0
Intermediate Sources			
510 Transit of Aids	\$5,289.43	\$0	\$0
530 Payments for Services from CCDEB	\$0.00	\$0	\$0
540 Payments for Services from CESA	\$0.00	\$31,000	\$0
580 Medical Services Reimbursement	\$0.00	\$0	\$0
590 Other Intermediate Sources	\$0.00	\$0	\$0

Subtotal Intermediate Sources	\$5,289.43	\$31,000	\$0
State Sources			
610 State Aid -- Categorical	\$1,092,973.00	\$1,100,000	\$1,215,000
620 State Aid -- General	\$19,907.00	\$20,000	\$43,000
630 DPI Special Project Grants	\$0.00	\$0	\$0
640 Payments for Services	\$0.00	\$0	\$0
650 Achievement Gap Reduction (AGR grant)	\$0.00	\$0	\$0
690 Other Revenue	\$572.00	\$0	\$0
Subtotal State Sources	\$1,113,452.00	\$1,120,000	\$1,258,000
Federal Sources			
710 Federal Aid - Categorical	\$13,539.00	\$0	\$40,000
730 DPI Special Project Grants	\$608,770.88	\$600,000	\$587,000
750 IASA Grants	\$0.00	\$0	\$0
760 JTPA	\$0.00	\$0	\$0
770 Other Federal Revenue Through Local Units	\$0.00	\$0	\$0
780 Other Federal Revenue Through State	\$81,864.00	\$130,000	\$100,000
790 Other Federal Revenue - Direct	\$0.00	\$0	\$0
Subtotal Federal Sources	\$704,173.88	\$730,000	\$727,000
Other Financing Sources	\$0.00	\$0	\$0
860 Compensation, Fixed Assets	\$0.00	\$0	\$0
870 Long-Term Obligations	\$0.00	\$0	\$0
Subtotal Other Financing Sources	\$0.00	\$0	\$0
Other Revenues	\$0.00	\$0	\$0
960 Adjustments			
970 Refund of Disbursement	\$3,853.45	\$0	\$0
990 Miscellaneous	\$0.00	\$0	\$0
Subtotal Other Revenues	\$3,853.45	\$0	\$0
TOTAL REVENUES & OTHER FINANCING SOURCES	\$5,331,265.28	\$5,596,455	\$5,876,218
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	\$0.00	\$0	\$0
120 000 Regular Curriculum	\$0.00	\$0	\$0
130 000 Vocational Curriculum	\$2,612.89	\$3,700	\$3,700
140 000 Physical Curriculum	\$0.00	\$0	\$0
150 000 Special Education Curriculum	\$3,990,827.57	\$4,221,812	\$4,703,202
160 000 Co-Curricular Activities	\$0.00	\$0	\$0
170 000 Other Special Needs	\$0.00	\$0	\$0
Subtotal Instruction	\$3,993,440.46	\$4,225,512	\$4,706,902
Support Sources			
210 000 Pupil Services	\$557,923.10	\$627,156	\$324,139
220 000 Instructional Staff Services	\$262,387.57	\$259,822	\$369,107
230 000 General Administration	\$0.00	\$0	\$0
240 000 School Building Administration	\$0.00	\$0	\$0
250 000 Business Administration	\$235,634.37	\$201,500	\$206,750
260 000 Central Services	\$4,125.43	\$3,120	\$3,120
270 000 Insurance & Judgments	\$0.00	\$0	\$0
280 000 Debt Services	\$0.00	\$0	\$0

290 000 Other Support Services	\$0.00	\$0	\$0
Subtotal Support Sources	\$1,060,070.47	\$1,091,598	\$903,116
Non-Program Transactions			
410 000 Inter-fund Transfers	\$0.00	\$0	\$0
430 000 Instructional Service Payments	\$277,754.35	\$279,345	\$261,200
490 000 Other Non-Program Transactions	\$0.00	\$0	\$5,000
Subtotal Non-Program Transactions	\$277,754.35	\$279,345	\$266,200
TOTAL EXPENDITURES & OTHER FINANCING USES	\$5,331,265.28	\$5,596,455	\$5,876,218

DEBT SERVICE FUND (FUNDS 38, 39)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	\$45,367.00	\$45,367	\$45,367
900 000 ENDING FUND BALANCES	\$45,367.00	\$45,367	\$45,367
TOTAL REVENUES & OTHER FINANCING SOURCES	\$55,000.00	\$55,000	\$173,292
281 000 Long-Term Capital Debt	\$55,000.00	\$55,000	\$173,292
282 000 Refinancing	\$0.00	\$0	\$0
283 000 Operational Debt	\$0.00	\$0	\$0
285 000 Post Employment Benefit Debt	\$0.00	\$0	\$0
289 000 Other Long-Term General Obligation Debt	\$0.00	\$0	\$0
400 000 Non-Program Transactions	\$0.00	\$0	\$0
TOTAL EXPENDITURES & OTHER FINANCING USES	\$55,000.00	\$55,000	\$173,292
842 000 INDEBTEDNESS, END OF YEAR	\$170,000.00	\$555,000	\$452,831

CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	\$1,200,833.34	\$897,831	\$532,931
900 000 Ending Fund Balance	\$897,830.59	\$532,931	\$482,931
TOTAL REVENUES & OTHER FINANCING SOURCES	\$7,309.21	\$440,100	\$117,000
100 000 Instructional Services	\$0.00	\$0	\$0
200 000 Support Services	\$310,311.96	\$805,000	\$167,000
300 000 Community Services	\$0.00	\$0	\$0
400 000 Non-Program Transactions	\$0.00	\$0	\$0
TOTAL EXPENDITURES & OTHER FINANCING USES	\$310,311.96	\$805,000	\$167,000

FOOD SERVICE FUND (FUND 50)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	\$93,931.95	\$100,115	\$100,115
900 000 ENDING FUND BALANCE	\$100,114.67	\$100,115	\$100,115
TOTAL REVENUES & OTHER FINANCING SOURCES	\$973,834.84	\$918,200	\$900,000
200 000 Support Services	\$966,819.37	\$918,200	\$900,000
400 000 Non-Program Transactions	\$832.75	\$0	\$0
TOTAL EXPENDITURES & OTHER FINANCING USES	\$967,652.12	\$918,200	\$900,000

COMMUNITY SERVICE FUND (FUND 80)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	-\$8,792.77	\$100	\$100

900 000 ENDING FUND BALANCE	\$100.40	\$100	\$100
TOTAL REVENUES & OTHER FINANCING SOURCES	\$14,749.00	\$0	\$0
200 000 Support Services	\$0.00	\$0	\$0
300 000 Community Services	\$5,855.83	\$0	\$0
400 000 Non-Program Transactions	\$0.00	\$0	\$0
TOTAL EXPENDITURES & OTHER FINANCING USES	\$5,855.83	\$0	\$0

PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 93, 99)	Audited 2015-16	Budgeted 2016-17	Budget 2017-18
900 000 Beginning Fund Balance	\$0.00	\$0	\$0
900 000 ENDING FUND BALANCE	\$0.00	\$0	\$0
TOTAL REVENUES & OTHER FINANCING SOURCES	\$146,194.73	\$120,053	\$120,000
100 000 Instruction	\$53,155.55	\$30,646	\$30,000
200 000 Support Services	\$51,007.33	\$67,652	\$70,000
400 000 Non-Program Transactions	\$42,031.85	\$21,755	\$20,000
TOTAL EXPENDITURES & OTHER FINANCING USES	\$146,194.73	\$120,053	\$120,000

Date: August 28, 2017

To: Whitnall School Board Discussion Item Only

From: Lisa Olson, Superintendent Discussion Item and Future Action Item

Subject: NEOLA Policy Manual – Second Reading Action Item

Attachments Included

Board Consideration or Action: Approve entire series of board policies from NEOLA to replace current WSD board policies

Reason for Consideration or Action: Action is needed to approve updated, revised, and new board policies

Background/Reference: The board entered into an agreement in January 2017 with NEOLA board policy management company to update and convert all district board policies from the current format of pdf files on our website to a searchable database format in the BoardDocs online system. This conversion will also renumber policy series and individual board policies. Throughout the spring of 2017, district staff have met with NEOLA to review each individual policy and compare current board policy to suggested board policy. This process has resulted in new policies, combined policies, and eliminated policies.

The board has been provided a list of current policies crosswalked with NEOLA policies and NEOLA policies crosswalked with current Whitnall policies. In addition, a summary of each policy change/addition/deletion was provided by series.

On July 17, the Policy Committee met and reviewed policy series 0000, 2000, and 9000. The Policy Committee met again on August 7 to review policy series 1000, 3000, 4000, 5000, 6000, 7000, and 8000. The Policy Committee had questions from July 17 that were submitted to NEOLA and were answered and are awaiting responses from those submitted from the August 7 meeting. The board met on August 14 to review policies. The first reading, discussion, & approval was at the August 21, 2017. Updates to Policy 7510 are as follows:

Recreational Activity

Any non-school sponsored group requesting to use District facilities for recreational activity must complete the Facilities Use Form prior to such usage. Procedures for using the facilities, facility fees, and facilities available for recreational use can be found in the administrative guidelines. ~~The District does permit to outside groups the use of the following equipment:~~

- A. ~~swimming pools~~
- B. ~~weight rooms~~

Cost Factor: None

Included in current budget? Yes No

Explanation: No cost factor with this item