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# Whitnall School District

## SCHOOL BOARD SPECIAL MEETING

5000 South 116<sup>th</sup> Street, Greenfield, WI 53228 – Community/Board Room

Monday, August 14, 2017

Immediately Following Committee of the Whole meeting

### AGENDA REVISED

1. Call to Order, Verify Compliance with Open Meetings Law Notification, and Adoption of Agenda
2. ACTION ITEMS
  - a. Room 280 Construction
  - b. 66.0301 Agreement
3. Motion to adjourn

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Please be aware that the Board of Education cannot discuss nor debate items not on the agenda.

**Date:** August 14, 2017  Discussion Item Only  
**To:** Whitnall School Board  Discussion Item and Future Action Item  
**From:** Michael Williamson, Director of Business Services  Action Item  
**Subject:** Room 280 Construction  Attachments Included

**Board Consideration or Action:** Recommendation to approve construction costs in Room 280 for the purpose of accommodating students through the Regional Special Education Center

**Reason for Consideration or Action:** The amount is beyond \$15,000 and current Board policy states that the Board must approve expenditures beyond \$15,000.

**Background/Reference:** Whitnall School District has recently agreed, pending Board approval, to enter into a 66.0301 agreement with neighboring school districts to help educate some of our high needs students. This agreement, which has Whitnall School District as the fiscal agent, allows all districts involved to no longer utilize services through CESA 1 and avoid high transportation costs associated with the service. Instead, Whitnall has hired a special education teacher and will provide room 280 as an education space. Any other districts who agree to the 66.0301 agreement will be able utilize the teacher and pay their share of the services of the program.

In order to provide room 280 as an educational space for the consortium of districts, construction work must be done prior to September 1, 2017. The following information was collected by the Buildings and Grounds Manager to make the space a viable option:

Remove and replace ceiling tiles in entire room	\$2,650.00
Paint room	\$1,500.00
Provide (3) holes in masonry walls for new heat/cool pumps	\$6,500.00
Purchase and install (3) new heat/cooling in wall pumps	<u>\$7,500.00</u>
	\$18,150.00

Each District involved the agreement would share in its proportion of the construction costs over the course of 3 years. Whitnall would pay for this construction cost out of Fund 27: Special Education. Any revenues would come back over 3 years. If over the course of the next three years, other districts join the agreement, costs for this construction work would be figured into their overall expenditures.

**Changes Since the Committee of the Whole:**

**Cost Factor:** Included in current budget? \$18,150      Yes   x        No \_\_\_\_\_

**Date:** August 14, 2017  Discussion Item Only  
**To:** Whitnall School Board  Discussion Item and Future Action Item  
**From:** Michael Williamson, Director of Business Services  Action Item  
**Subject:** 66.0301 Agreement - Forward Thinking  Attachments Included

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**Board Consideration or Action:** Recommendation to approve the 2017-2018 66.0301 Agreement for the Forward Thinking Alternative School Collaborative

**Reason for Consideration or Action:** Approval of a 66.0301 agreement must have Board approval

**Background/Reference:** Whitnall School District is collaborating with area school districts to provide specialized instruction and support in the areas of academic, social, and emotional needs. Discussions began formally on May 8, 2017. Subsequent meetings led to the creation of the collaborative to best serve the needs of our students. The collaborative would replace services that had been traditionally contracted through CESA 1. More area districts could join the collaborative as long as space is available. At the moment, the agreement is between Whitnall School District and Greendale School District. Details of the agreement can be found on the attached agreement.

**Changes Since the Committee of the Whole:**

**Cost Factor:** Included in current budget? Yes  No

**FORWARD THINKING ALTERNATIVE SCHOOL COLLABORATIVE**  
**66.03 CONTRACTUAL AGREEMENT**  
**2017-18**

**PLAN OF OPERATION / PAYMENT FOR SERVICES**

Services to be provided are specialized instruction and support in the areas of academic, social, and emotional needs. If additional services (i.e. OT/PT, Speech) are needed, the partnering school districts may contract these services at additional costs from Whitnall School District or provide these through the resident district.

**I. PARTICIPATION**

Annual signature of commitment in an agreement pursuant to Section 66.03 of the Wisconsin Statutes for programs/services provided by the Whitnall School District.

While the resolution for the agreement will be done annually, commitment by districts will be for a three-year period with annual reviews to determine effectiveness of the collaboration.

**II. FINANCIAL RESPONSIBILITIES**

**A. Payment for Services**

Each participating district will reimburse the Whitnall School District as fiscal agent for services selected according to their specific usage. Invoices for services will be provided quarterly. Reimbursement will be within **30** days of billing.

The budgeted cost per seat is \$23,120 for the full year for 2017-2018 based on actual enrollment of 9 students. Participating districts must commit to the following minimum seats for the year:

- Greendale            1 seat
- Whitnall                8 seats

Final seat costs will be determined after actual costs and actual total enrollment per district are finalized at the end of the fiscal year.

**B. Fiscal Agent Per Wisconsin Statute Section 66.03**

The Whitnall School District as fiscal agent will:

- Include all expenditures and receipts in Fund 27 of the Wisconsin Uniform Financial Accounting Requirements (WUFAR).

- Seek the approval of participants for significant variations (10% over anticipated budget) to the budget.
- Renovations required in order to provide an effective educational program will be cost shared over the three-year commitment to the program by participating districts.

**C. Cost Estimates for 2017-18 School Year**

- Lead Teacher \$80,000
- Aides (2) \$70,000
- Social Worker/Counselor (part-time) \$12,000
- Behavior Specialist (hourly as needed) \$ 6,000
- Curriculum Material \$35,000
- Staff Professional Development \$ 5,000
- Equipment/Furniture (in kind by districts)
- Technology (District provided Chromebook)
- **Total \$208,000**

Contact Person:

Jackie Winter, Director of Pupil Services  
 Whitnall District Office  
 5000 S 116th St  
 Greenfield, WI 53228  
 Phone: 414-525-8404  
 jwinter@whitnall.com

**The School Board of the School District of Greendale agrees to the requisites of this agreement.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Clerk

**The School Board of the School District of Whitnall agrees to the requisites of this agreement.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Clerk